



If you need help lodging your form, contact us		Office use only		
Email	council@northernbeaches.nsw.gov.au	Form ID	4036	
Phone	1300 434 434	TRIM Ref	C000511	
Customer Service Centres	Manly Tow Hall, 1 Belgrave Street Manly NSW 2095	Dee Why Civic Centre, 725 Pittwater Road Dee Why NSW 2099	Last Updated	October 2020
	Mona Vale 1 Park Street Mona Vale NSW 2103	Avalon 59A Old Barrenjoey Road Avalon Beach NSW 2107	Business Unit	Transport and Civil Infrastructure
		Application No.		
		Receipt No.		

Privacy Protection Notice	
Purpose of collection:	For Council to provide services to the community
Intended recipients:	Northern Beaches Council staff
Supply:	If you choose not to supply your personal information, it may result in Council being unable to provide the services you seek
Access/Correction:	Please contact Customer Service on 1300 434 434 to access or correct your personal information

When is an application for a traffic mirror required?
 This application is required to request permission to install a traffic mirror on Council's road reserve.

About this Application Form:

- To apply for a traffic mirror, complete all relevant parts of this form and return it to the Customer Service Centre.
- Requests for a traffic mirror on State roads are to be submitted to the Roads and Maritime Services (RMS) for consideration.
- The application fee is not refundable if the application is not approved.
- The traffic mirror is to be inspected by Council annually to ensure compliance with RMS Guidelines. Notification will be made prior to any inspection and a fee is applicable.
- A Public Liability Insurance Certificate must be attached to this application.
- The application will not be considered for assessment until the required fees have been paid.

Part 1: Fees

FEE DESCRIPTION	FEE AMOUNT (PLEASE TICK)
Application fee	\$787
Annual Rental/Inspection fee	\$336
ADDITIONAL FEES PAYABLE AFTER APPROVAL	
Installation fee - cost of mirror plus 20% of cost	\$
Total fees due	\$

Part 2: Applicant Details

It is important that we are able to contact you if we need more information. Please give us as much detail as possible.

Title	<input type="radio"/> Mr <input type="radio"/> Mrs <input type="radio"/> Ms <input type="radio"/> Other		
First Name			
Last Name			
Company Name <i>(attach business card if relevant)</i>			
Address			
Post Code			
Phone		Alternate	
Mobile		Fax	
Email			

Part 3: Site Location Details

Has Council previously evaluated this proposal?	Yes	No
(If yes, please supply original documentation and enter only the details that have changed)		
Adjacent House No.	In Street Name	
Suburb	UBD Ref	
Sketch of location of proposed Traffic Mirror		

Part 4: Conditions

- 1) I/my organisation am/is aware that the application will be investigated by Council staff for a recommendation to Council's Traffic Committee at its next meeting. If the application is successful and approved by Council. I/my organisation am/is aware that:
- I/my organisation must enter into a lease agreement (additional fees apply) with Council prior to installation of any approved Traffic Mirror in the public road.
 - The Convex Traffic Mirror provides a distorted image, gives a false sense of the speed of and distance to approaching vehicles and the onus is still on the driver to exercise caution and control at all times when leaving the property onto the road.
 - I/my organisation will accept responsibility for the purchase, cost of installation (according to RMS standards and attached Council Policy) and ongoing maintenance of the traffic mirror. Should the mirror (and attached sign) not be maintained in good order, Council may revoke its permission and have the mirror removed for public safety.
 - I/my organisation indemnify Council from and against all actions, claims, costs, expenses and damages (including the costs of defending or settling any action or claim) in respect of loss of or damage to property (including Council's property) or personal injury (including death) to any person arising out of or by reason of anything done or omitted intentionally or negligently by me/my organisation and will maintain current Public Liability Insurance. Council accepts no liability or responsibility for loss, damage or accidents that occur on Council's reserves your organisation is to effect, at its own cost, Public Liability Insurance for a cover not less than \$20,000,000 for each claim in the names of Council as owners and your organisation as occupiers of the area concerned as to their respective rights and liabilities. It is your responsibility to ensure Council has a copy of your current policy.
 - Residents adjacent (if applicable) to the location where the traffic mirror is proposed to be located have been consulted with respect to the placement of the traffic mirror on Council nature strip adjacent their property.

Part 5: Declaration

I certify that I am the property owner or have obtained permission from the property owner(s) to make this application on their behalf. I certify that the above information is true and correct in every detail. I have read and agree to the conditions listed above. I understand that if the information declared on this form is not true and correct, Northern Beaches Council may refuse my request.

Property Owner's Signature	
Date	

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ACCORDING TO PROCEDURES**

CREDIT CARD DETAILS			
Please charge my	<input type="radio"/> Mastercard	<input type="radio"/> Visa	<input type="radio"/> American Express
Amount	\$		

Name as appears on card																
Card Number																
Expiry Date																

Signature															
Daytime Phone Number															
Date															

Please note: All credit card payments are subject to a 0.7% service fee

OFFICE USE ONLY															
Application No.															

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