



## Part 1: Site Details (continued)

<b>1.3 ESTIMATED COST OF WORK</b> Must be signed. The estimated cost of development or contract price is subject to a check by Council before final acceptance	
Estimated Cost of Work	\$
Council reserves the right to seek justification of the estimated cost from the applicant or by an appropriately qualified person	
Name (Printed) and Qualification	
Signature of Qualified Person Certifying Value of Work	

<b>1.4 DEVELOPMENT CONSENT</b>	
Consent Number	DA (Year) / (number)
Date of Determination	

<b>1.5 CIVIL CONTRACTORS DETAILS</b> If known to be completed in the case of residential building work	
Name	
Licence Number	
OR	
Phone	Mobile
Address	

## Part 2: Fees

Development Engineering - Subdivision works certificate - Fees per certificate									
2 lots	\$ 1,620	3 lots	\$ 2,287	4 lots	\$ 2,872	5 lots	\$ 3,462	6 lots	\$ 3,853
7 lots	\$ 4,049	8 lots	\$ 4,375	9 lots	\$ 5,094	10 lots	\$ 5,485		
Per lot in excess of 10 lots			\$ 308						

Inspection or re-inspection of construction works per inspection	\$ 352
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### Part 3: Applicant(s) Details

<b>2.1 APPLICANT(S) DETAILS</b>			
It is important that we are able to contact you if we need more information. Please provide as much detail as possible.			
<b>Title</b>	<b>Mr</b>	<b>Mrs</b>	<b>Miss Ms Other</b>
<b>Family Name or Company</b>			
<b>Given Names or ACN Number</b>			
<b>Address</b> We will post all letters to this address			
<b>Suburb</b>		<b>Postcode</b>	
<b>Phone Number</b>		<b>Alternate</b>	
<b>Mobile Number</b>		<b>Facsimile</b>	
<b>Email</b>			
<b>Contact Person</b> Person who may be contacted to discuss the application during business hours			
<b>Signature(s)</b>			

### Part 4: Owner(s) Consent

<b>3.1 OWNER(S) CONSENT</b>			
Council cannot grant consent if owner(s) consent is not provided.			
<b>Owner(s)</b>			
<b>Address</b>			
<b>Suburb</b>		<b>Postcode</b>	
As owner(s) of the land to which this application relates, I/We consent to this application. I/We also consent for authorised Council officers to enter the land to carry out inspections relating to this application. I/We accept that all communications regarding this application will be through the nominated applicant(s).			
<b>Signature(s)</b>			

#### Company / Organisation

If the owner is a company, owner's consent is to be provided in one or more of the following ways:

- Execution of Owners Consent Form (or other document to the same effect) in accordance with section 127(1) of the Corporation Act 2001.
- Common seal affixed to, and execution of, owners consent form (or other document to the same effect) in accordance with S127 (2) of the corporation Act 2001. Together with an up to date ASIC company extract and other supporting documents.

#### Strata Title / Owner's Corporation

If the property is a unit under strata title or a lot in a community title, then in addition to the owner(s) signature one of the following must be provided:

- The common seal of the owner's corporation must be stamped on this form over the signature of the owner(s) and signed by the chairman or secretary of the owner's corporation or the appointed managing agent.
- A letter of consent to lodge a Building Certificate on strata management letterhead.
- Minutes signed by the Owner's Corporation, clearly stating the words "Supported for lodgement of a Building Certificate Application".

#### New owner(s)

If the property has recently been sold, documentary evidence of the sale must be provided. Please provide one of the following:

- A copy of the Certificate of Title.
- A letter from your solicitor confirming settlement.
- Previous owner(s) to provide owner(s) consent.

#### Signing on owner(s) behalf

If you are signing on the owner(s) behalf as the owner(s) legal representative, you must state the nature of your legal authority and attach documentary evidence (e.g. Power of attorney, executor, trustee, company director, etc.).

#### Joint wall / Fence

When works affect a joint wall or fence, consent of all property owners is required (e.g. Semi-detached or terrace dwelling and boundary fences).

## Part 5: Checklist and Declaration

**THE COMPLETED CHECKLIST MUST BE SUBMITTED WITH THIS APPLICATION, AND ALL ACCOMPANYING DOCUMENTATION SOUGHT FAILURE TO PROVIDE THE REQUIRED DOCUMENTATION OF AN ACCEPTABLE STANDARD WILL RESULT IN YOUR APPLICATION BEING RETURNED**

### Declaration

See part 2 for requirements relating to companies or units under strata or community title

I/We apply for approval to carry out the development or works described in this application. I/We declare that all the information in the application and checklist is, to the best of my knowledge, complete, true and correct.

I/We also understand that if the information is incomplete, the application may be delayed or rejected or more information may be requested.

I/We acknowledge that if the information provided is misleading any approval granted 'may be void'.

I/We also certify that the plans and specifications submitted in support of this application are fully compliant with the relevant development consent.

I/We acknowledge that applications with significant variations to the development consent may be refused without discussion.

<b>Signature</b>	
<b>Date</b>	
<b>Signature</b>	
<b>Date</b>	



	Supplied	
	Yes	No
<b>Development Consent Compliance Statement (3 copies)</b>		
In itemised statement of compliance with all relevant conditions of your development consent. The conditions of your development consent will specify what additional information is required to lodge a construction certificate application.		
<b>Subdivision, Drainage and Roadworks Plans (hardcopy and electronic copy)</b>		
<p>If you are going to carry out work to do a subdivision (e.g. building roads or a stormwater drainage system):</p> <ul style="list-style-type: none"> <li>• The details of the existing and proposed subdivision pattern (including the number of lots and the location of roads)</li> <li>• The details of the consultation you have carried out with the public authorities who provide or will increase the services you will need (like water, road, electricity, sewerage)</li> <li>• The existing ground levels and the proposed ground levels when the subdivision is completed</li> <li>• Copies of any compliance certificates on which you rely</li> <li>• Details engineering plans (3 copies) The detailed plans should include the following:               <ul style="list-style-type: none"> <li>• Earthworks</li> <li>• Roadworks</li> <li>• Road pavement</li> <li>• Road furnishings</li> <li>• Stormwater drainage (including on-site detention works/water quality control ponds)</li> <li>• Water supply works</li> <li>• Sewerage works</li> <li>• Landscaping works</li> <li>• Construction</li> <li>• Management run</li> <li>• Traffic management run</li> <li>• Soil and water management plan</li> <li>• Stormwater or on-site detention drainage plans in accordance with Council's "On-Site Stormwater Detention Specification" IIsax or drains model</li> </ul> </li> </ul>		

**Council reserves the right to refuse applications if the appropriate supporting documents are not provided at lodgment.**

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ACCORDING TO PROCEDURES**

Credit Card Details			
Please charge my	<input type="radio"/> Mastercard	<input type="radio"/> Visa	<input type="radio"/> American Express
Amount	\$		

Name as appears on card																
Card Number																
Expiry Date																

Signature															
Daytime Phone Number															
Date															

Please note: Payment card surcharge of 0.5% applies

Office Use Only															
Application No.															

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