



If you need help lodging your form, contact us		Office use only		
<b>Email</b>	council@northernbeaches.nsw.gov.au	<b>Form ID</b>	4029	
<b>Phone</b>	1300 434 434	<b>TRIM Container</b>	C001483	
<b>Customer Service Centres</b>	<b>Manly</b> Town Hall, 1 Belgrave Street Manly NSW 2095	<b>Dee Why</b> Civic Centre, 725 Pittwater Road Dee Why NSW 2099	<b>Last Updated</b>	June 2021
	<b>Mona Vale</b> 1 Park Street Mona Vale NSW 2103	<b>Avalon</b> 59A Old Barrenjoey Road Avalon Beach NSW 2107	<b>Business Unit</b>	Environment and Climate Change
			<b>Application No.</b>	SPLM20
			<b>Receipt No.</b>	

Privacy Protection Notice	
<b>Purpose of collection:</b>	For Council to provide services to the community
<b>Intended recipients:</b>	Northern Beaches Council staff
<b>Supply:</b>	If you choose not to supply your personal information, it may result in Council being unable to provide the services you seek
<b>Access/Correction:</b>	Please contact Customer Service on 1300 434 434 to access or correct your personal information

An application fee is applicable for this service. Refer to Fees and Charges.  
**Fee for stormwater drainage pre-lodgement meeting - \$426 per meeting**  
**Please note only stormwater advice will be provided on the proposed dwelling. If you require advice on other planning matters please submit a Development Application (DA) Pre-Lodgment Meeting Application**

## Part 1: Applicant(s) Details

<b>Name</b>			
<b>Title</b> (e.g. Builder/Architect/Owner)			
<b>Address</b>			
<b>Suburb</b>		<b>Postcode</b>	
<b>Contact number</b> (Phone/Fax/Mobile)			
<b>Email</b> (For issue of meeting notes)			
<b>Number of persons attending</b>			
<b>Names (and Roles) of Attendees</b>			

## Part 2: Property Details

<b>Unit number</b>		<b>House number</b>	
<b>Street</b>			
<b>Suburb</b>			
<b>Nearest cross street</b>			
<b>DP/Strata plan number</b>		<b>Lot Number</b>	

## Part 2: Property Details Continued

<b>Name(s) of owners</b>			
<b>Description of Proposed Development</b>			
<b>Issues for Discussion</b>			
<b>Applicant(s) signature(s)</b>		<b>Date</b>	
<b>Applicant(s) signature(s)</b>		<b>Date</b>	

## Part 3: Stormwater Pre-Lodgement Meeting General Details

<b>General</b>
Stormwater Pre-Lodgement meetings are an avenue in which the applicant can obtain preliminary advice on applications about to be lodged.
<b>Required Information</b>
<p>All fees are to be paid at the time of lodgement for Pre-Lodgement meeting.</p> <p>The detail of written advice Council will provide in response will depend on the level and detail of information provided by you for the pre-lodgement meeting.</p> <p>Following documentation is required:</p> <ul style="list-style-type: none"> <li>• 1 hard copy of the Stormwater Drainage Proposal</li> <li>• 1 single electronic copy of all documentation</li> </ul> <p>Applicants will be contacted upon receipt of application to arrange a mutually convenient meeting date.</p> <p>Meetings to be held with a Senior Officer and other appropriate officers. Notes are taken and provided by Council within fourteen (14) working days of the meeting.</p> <p>*Fees subject to change. Fees to be confirmed at time of payment with schedule of adopted Fees &amp; Charges.</p> <ul style="list-style-type: none"> <li>• <b>Note 1:</b> A failure to provide any of the above may result in your application being returned and Council declining to have a meeting until appropriate documents are provided.</li> <li>• <b>Note 2:</b> The pre-lodgement service is available to all intending applicants with fees being applicable to all applications. A senior officer will generally chair meetings, with appropriate technical advisors being present.</li> <li>• <b>Note 3:</b> Council will provide written advice following the meeting. These notes will not be 'verbatim', but will highlight the issues discussed and the meeting's outcome. The comments provided in the notes will not be modified after being issued.</li> <li>• <b>Note 4:</b> Additional fees may be payable should further meetings be required.</li> </ul>

THIS PAGE IS BLANK

**ALL HARD COPIES TO BE DESTROYED  
ACCORDING TO PROCEDURES**

Credit Card Details		
Please charge my	<input type="radio"/> Mastercard	<input type="radio"/> Visa <input type="radio"/> American Express
Amount	\$	

Name as appears on card																					
Card Number	<table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>																				
Expiry Date																					

Signature	
Daytime Phone Number	
Date	

Please note: Payment card surcharge of 0.5% applies

Office Use Only																					
Application No.	<table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>																				

**ALL HARD COPIES TO BE DESTROYED  
ACCORDING TO PROCEDURES**