

Scotland Island Access Permit Application 22/23



If you need help lodging your form, contact us		
Email	council@northernbeaches.nsw.gov.au	
Phone	1300 434 434	
Customer Service Centres	Manly Town Hall, 1 Belgrave Street Manly NSW 2095	Dee Why Civic Centre, 725 Pittwater Road Dee Why NSW 2099
	Mona Vale 1 Park Street Mona Vale NSW 2103	Avalon 59A Old Barrenjoey Road Avalon Beach NSW 2107

Office use only	
Form ID	4140
TRIM Ref.	
Last updated	June 2022
Business unit	Transport Network
Application no.	
Receipt no.	

Privacy Protection Notice	
Purpose of collection	For Council to provide services to the community
Intended recipients	Northern Beaches Council staff
Supply	If you choose not to supply your personal information, it may result in Council being unable to provide the services you seek
Access/Correction	Please contact Customer Service on 1300 434 434 to access or correct your personal information

Part 1: Eligibility - General

Please select your eligibility:	
You are a tenant of Scotland Island	<input type="checkbox"/>
Or, you are the owner of a property on Scotland Island	<input type="checkbox"/>

Part 2: Fees

Resident vehicle Per permit-free trial	Permitted service vehicle (Dates required) Per day-free trial	From:	To:
Post (+\$12 for registered post)	Post (no charge for regular post)	Collect from Mona Vale Customer Service	

Part 3: Applicant Details

Title	Mr	Mrs	Ms	Other:
First Name				
Last Name				
Offshore Residential Address				
Postal Address				Postcode
Phone			Mobile	
Email				

Part 3: Applicant Details (continued)

Vehicle details			
Vehicle Colour		Make/Model	
Vehicle Registration No.		Unregistered Vehicle Identifier #	

Part 4: Eligibility Criteria

You are a tenant of Scotland Island	<input type="radio"/>
Or, you are the owner of a property on Scotland Island	<input type="radio"/>
Your vehicle is not a trailer, boat, caravan, heavy vehicle or tractor	<input type="radio"/>

Part 5: Terms and Conditions

1. All documents required in Part 6 – “Documentation and Identification Required” section of this document must be submitted with your application
2. The Scotland Island Access Permit must be displayed on the passenger side of the dashboard of the vehicle. It must not be displayed under the tint of the windscreen or otherwise obscured.
3. Your vehicle must have current registration, be roadworthy and not present a hazard to the public or the environment.
4. Council restricts access to public roads on Scotland Island to all traffic except vehicles authorised by Northern Beaches Council. Vehicles will be restricted to the use of registered vehicles approved by Council (e.g. Small private vehicles, community vehicle, Island contractors, waste collection and RFS).
5. Parking is restricted on roads to designated parking areas, as the proposed future road width will eliminate legal on street parking except for areas constructed for this purpose. Parking is to be in marked bays. All new developments would also be required to provide on-site parking where authorised vehicles are garaged.
6. Vehicles can only travel up to 20km/h speed limit.
7. All pedestrian activity has priority
8. Permits for long term use of vehicles for personal use i.e. general access (including access for the disabled), shopping etc. is determined by Council.
9. Emergency vehicles and cyclists will have a general exemption to the road restrictions.
10. Heavy vehicles will be required to seek a permit from Council and will be bound by the restrictions/guidelines imposed as part of the permit approval process.

Part 6: Documentation and Identification Required

All documents must specify the applicants name. All applications are to be submitted with a copy of the following information:

- Copy of current and valid Driver Licence showing full name of applicant.
- Current and valid vehicle registration information of the vehicle/s to which the permit will be allocated.
- If the vehicle is registered to a business, then a letter of confirmation on an official letterhead and signed by the nominated Director or Manager is to be submitted with the Application Form.
- If the property is tenanted, then a current and valid Residential Tenancy Agreement must be provided showing the property address and tenant details.

Please note:

- Council will undertake any other necessary checks to confirm validity of application and rateable information.
- The name of the applicant must match the name of the property owner or the name of tenant on the Residential Tenancy Agreement.

**ALL HARD COPIES TO BE DESTROYED
ACCORDING TO PROCEDURES**

Credit Card Details			
Please charge my	<input type="radio"/> Mastercard	<input type="radio"/> Visa	<input type="radio"/> American Express
Amount	\$		

Name as appears on card															
Card Number															
Expiry Date															

Signature															
Daytime Phone Number															
Date															

Please note: Payment card surcharge of 0.5% applies

Office Use Only															
Application No.															

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