

Pre-paid Parking Permit

Manly Parking Stations 22/23



If you need help lodging your form, contact us		
Email	parkingoperations@northernbeaches.nsw.gov.au	
Phone	1300 434 434	
Customer Service Centres	Manly Town Hall, 1 Belgrave Street Manly NSW 2095	Dee Why Civic Centre, 725 Pittwater Road Dee Why NSW 2099
	Mona Vale 1 Park Street Mona Vale NSW 2103	Avalon 59A Old Barrenjoey Road Avalon Beach NSW 2107

Office use only	
Form ID	4089
TRIM Ref.	C002307
Last updated	August 2022
Business unit	Transport and Civil Infrastructure
Application no.	

Privacy Protection Notice	
Purpose of collection	For Council to provide services to the community
Intended recipients	Northern Beaches Council staff
Supply	If you choose not to supply your personal information, it may result in Council being unable to provide the services you seek
Access/Correction	Please contact Customer Service on 1300 434 434 to access or correct your personal information

Part 1: Applicant Details

Title	Mr <input type="radio"/> Mrs <input type="radio"/> Ms <input type="radio"/> Other:		
First Name			
Last Name			
Company Name <i>(attached business card if relevant)</i>			
Address			Postcode
Phone			Mobile
Email			
Vehicle Make			Vehicle Model
Vehicle Registration			Vehicle Colour
Please note: If the application is made by a Company / Business, the Company / Business name should be provided and the form signed by a duly authorised Manager of the Company / Business.			

Part 2: Type of Permit

The fees will change on 1 July, please check these fees prior to then. Cancellation must be made in writing.

Type	Parking Fee (inclusive of GST)	Select One
Seven (7) days p/week Monday - Sunday	\$389	Per month
	\$4,657	Per annum
Five (5) days p/week Monday - Friday	\$243	Per month
	\$2,911	Per annum

Part 2: Type of Permit

Type	Parking Fee (inclusive of GST)	Select One
Four (4) days p/week * Monday - Friday	\$195	Per month
	\$2,329	Per annum
Three (3) days p/week * Monday - Friday	\$146	Per month
	\$1,747	Per annum
Two (2) days p/week * Monday - Friday	\$98	Per month
	\$1,165	Per annum
Note: Monthly or Annual - 1 July to 30 June		Whistler Street Carpark
		Manly National Carpark

* Days to be specified for the permit to be active (Monday to Friday ONLY)

Mon		Tue		Wed		Thu		Fri	
-----	--	-----	--	-----	--	-----	--	-----	--

Part 3: Pre-paid Parking Conditions - Manly Parking Stations

Council is unable to guarantee a parking space however, on the rare occasion the car park is full, please wait for a space to become available.

- Once an application is received and approved, Council will direct debit the agreed amounts (monthly or annually) until a cancellation notice is received by Northern Beaches Council in writing (five business days notice must be given).
- Permit holders must abide by the conditions of entry displayed at the Car Park entrance.
- Permits may only be used for the nominated vehicle. Car Park access will be allocated based on availability.
- Permits must only be used on the nominated agreed days per week.
- Permits are not transferable or adjustments made for non-use due to holidays, sick leave or any other such period.
- No refunds or credits will be given if a valid pass is not produced upon entry or exit and casual fees were paid.
- All pre-paid parking accounts must be paid for in advance. Any new applications not at the start of the month or year, will be charged for the rest of that time period and the next instalment by way of invoice and direct debit thereafter.
- In the event the direct debit is unsuccessful and payment is not made within 5 business days, the permit will be cancelled.
- No refunds or credits will be given under any circumstances (including fee increases)
- Permit holders shall be required to pay a fee of \$50 (Inc GST) for the issuing of replacement permits in the event of the original being damaged, destroyed or lost.
- Pre-paid parking permits are for a three month minimum term. If cancellation is made prior to the completion of the first three months of parking, the full three month fee is payable. After cancellation, account holders can reapply after at least one month of the cancellation date.
- These conditions & fees may change without notice. Fees are subject to an annual increase, please check Council's website for current years Fees & Charges..
- Accounts can be suspended for a minimum of two weeks. Total time an account can be suspended in one financial year is six weeks before they must cancel.

Part 4: Declaration

I hereby declare that the information contained in this application is true and correct and that I/we will abide by the terms and conditions relating to the issue of this permit.

Full Name			
Signed		Date	
If Company or Business, provide title of signatory.			

Please complete Council's Pre-paid Parking Direct Debit Request form and submit with this application form at one of Council's Customer Service Centres or alternatively to parkingoperations@northernbeaches.nsw.gov.au.
The Pre-paid Parking Direct Debit Request form can be found on Council's website at northernbeaches.nsw.gov.au.

Part 5: Parking Operations Team Only

Card Number		Collected By	
Signature		Date	
Carpark Attendant			