



If you need help lodging your form, contact us		Office use only		
Email	transport@northernbeaches.nsw.gov.au	Form ID	4112	
Phone	1300 434 434	TRIM Ref		
Customer Service Centres	Manly Town Hall, 1 Belgrave Street Manly NSW 2095	Dee Why Civic Centre, 725 Pittwater Road Dee Why NSW 2099	Last Updated	October 2019
	Mona Vale 1 Park Street Mona Vale NSW 2103	Avalon 59A Old Barrenjoey Road Avalon Beach NSW 2107	Business Unit	Transport and Civil Infrastructure
		Application No.		
		Receipt No.		

Privacy Protection Notice	
Purpose of collection:	For Council to provide services to the community
Supply:	If you choose not to supply your personal information, it may result in Council being unable to provide the services you seek
Access/Correction:	Please contact the Transport Network team at transport@northernbeaches.nsw.gov.au to access or correct your personal information.

Part 1: Eligibility - General

Please select your eligibility:	
You are a tenant of Great Mackerel Beach or Coasters Retreat	<input type="radio"/>
Or, you are the owner of a property in Great Mackerel Beach or Coasters Retreat	<input type="radio"/>

Part 2: Fees

\$47 *Initial permit for 19/20	Replacement fee (new vehicle, windscreen) \$47 *Only valid if the previously issued permit has been returned	Lost \$220
Post (+\$10 for registered post)	Post (no charge for regular post)	Collect from Mona Vale Customer Service

Part 3: Applicant Details

Title	<input type="radio"/> Mr	<input type="radio"/> Mrs	<input type="radio"/> Ms	Other:
First Name				
Last Name				
Offshore Residential Address				
Postal Address			Postcode	
Phone		Mobile		
Email				

Part 3: Applicant Details (continued)

Vehicle 1		Vehicle 2	
Vehicle Colour		Vehicle Colour	
Make/Model		Make/Model	
Vehicle Registration No.		Vehicle Registration No.	
Are you the holder of a valid Mobility Parking Scheme Permit		Yes	No

Part 4: Application Process and Guidelines

Northern Beaches Council are accepting applications from property owners or tenants of Great Mackerel Beach and Coasters Retreat to apply for a Western Foreshore Parking Permit.
<ul style="list-style-type: none">• Applications are now open. Please ensure you allow sufficient time for your application to reach us by Sunday 10 November 2019. This will allow sufficient processing time. Applications will continue to be processed following this deadline, however we cannot guarantee that you will receive your permit prior to 1 December 2019.
<ul style="list-style-type: none">• Only one Western Foreshore Parking Permit will be issued per property. No exceptions.
<ul style="list-style-type: none">• If more than one application is received per property due to multiple owners, Council will conduct a ballot to allocate the Western Foreshore Parking Permit.
<ul style="list-style-type: none">• Incomplete applications or those who do not submit all requested supporting documents will not be processed.
<ul style="list-style-type: none">• Western Foreshore Parking Permits are issued for residential purposes only.

Part 5: Eligibility Criteria

You are a tenant of Great Mackerel Beach or Coasters Retreat.
Or, you are the owner of a property in Great Mackerel Beach or Coasters Retreat. Note: if the property is a permanent rental then only the tenant is eligible to apply for a Western Foreshore Parking Permit.
Your vehicle is not a trailer, boat, caravan, heavy vehicle, motorcycle, scooter or tractor.

Part 6: Terms and Conditions

Please note the following Terms and Conditions:
1. The Western Foreshore Parking Permit has been introduced between 1 December 2019 and 30 November 2020.
2. All documents required in Part 7 – “Documentation and Identification Required” section of this document must be submitted with your application.
3. Incomplete applications or those who do not submit all requested supporting documents will not be processed.
4. Only one Western Foreshore Parking Permit will be issued per property. No exceptions.
5. If the property is a permanent rental, only the tenant is eligible to apply for a Western Foreshore Parking Permit.
6. If more than one application is received per property due to multiple owners, Council will conduct a ballot to allocate the Western Foreshore Parking Permit.
7. Western Foreshore Parking Permits are issued for residential purposes only.
8. The nominated vehicle number plate/s will be displayed on each Western Foreshore Parking Permit.
9. The Western Foreshore Parking Permit is only to be transferable between vehicles if two registrations have been provided and approved by Council.
10. The Western Foreshore Parking Permit must be displayed on the passenger side of the dashboard of the vehicle. It must not be displayed under the tint of the windscreen or otherwise obscured.
11. The Western Foreshore Parking Permit is only valid in the Pittwater Park carpark (north), Palm Beach.
12. The Western Foreshore Parking Permit is not valid in any other car parking area within the Northern Beaches Council Local Government Area.

Part 6: Terms and Conditions (continued)

13. A maximum stay of 21 consecutive days applies to all vehicles displaying a Western Foreshore Parking Permit in the Pittwater Park carpark (north).
14. There is no guarantee of a parking space in the Pittwater Park carpark (north).
15. Your vehicle must have current registration, be roadworthy and not present a hazard to the public or the environment.
16. Western Foreshore Parking Permits are only available for passenger vehicles. Boats, caravans, motorcycles, heavy vehicles, scooters, tractors and trailers are not eligible for a Western Foreshore Parking Permit.
17. Western Foreshore Parking Permits will only be replaced when the previously issued permit has been returned (fees apply).
18. If the vehicle is sold or transferred at any time during the 12 month period, then copies of all paperwork relating to the sale or transfer of the vehicle must be submitted to Council, as well as the previously issued Western Foreshore Parking Permit before a replacement Western Foreshore Parking Permit can be issued.
19. If any false or misleading information is provided to Council of the Western Foreshore Parking Permit, then that property will not be eligible for a permit in the future.
20. Council's decision in the allocation of Western Foreshore Parking Permits, valid only in the Pittwater Park carpark (north), is final. If you feel that you have valid concerns relating to the process, please put your concerns in writing to transport@northernbeaches.nsw.gov.au

Part 7: Documentation and Identification Required

All documents must specify the applicant's name. All applications are to be submitted with a copy of the following information:
<ul style="list-style-type: none">• Copy of current and valid Driver Licence showing full name of applicant.
<ul style="list-style-type: none">• Current and valid vehicle registration information of the vehicle/s to which the permit will be allocated.
<ul style="list-style-type: none">• If the vehicle is registered to a business, then a letter of confirmation on an official letterhead and signed by the nominated Director or Manager is to be submitted with the Application Form.
<ul style="list-style-type: none">• If the property is tenanted, then a current and valid Residential Tenancy Agreement must be provided showing the property address and tenant details.
Please note: <ul style="list-style-type: none">• Council will undertake any other necessary checks to confirm validity of application and rateable information.• The name of the applicant must match the name of the property owner or the name of tenant on the Residential Tenancy Agreement.