



If you need help lodging your form, contact us		Office use only		
Email	council@northernbeaches.nsw.gov.au	Form ID	3011	
Phone	1300 434 434	TRIM Ref		
Customer Service Centres	Manly Townhall, 1 Belgrave Street Manly NSW 2095	Dee Why Civic Centre, 725 Pittwater Road Dee Why NSW 2099	Last Updated	2 March 2020
	Mona Vale 1 Park Street Mona Vale NSW 2103	Avalon 59A Old Barrenjoey Road Avalon Beach NSW 2107	Business Unit	Customer Services

Privacy Protection Notice	
Purpose of collection:	For Council to provide services to the community
Intended recipients:	Northern Beaches Council staff
Supply:	If you choose not to supply your personal information, it may result in Council being unable to provide the services you seek
Access/Correction:	Please contact Customer Service on 1300 434 434 to access or correct your personal information

Part 1: Personal details

Owner 1				
Business Name (if owned by a business)*		ABN/ACN		
First name*		Title		Gender
Middle name/s		Work Phone		
Last name*		Home Phone		
Date of Birth		Mobile		
Email address*		Fax		

Owner 2				
Business Name (if owned by a business)*		ABN/ACN		
First name*		Title		Gender
Middle name/s		Work Phone		
Last name*		Home Phone		
Date of Birth		Mobile		
Email address*		Fax		

* required fields

Part 2: Details of owned property

Property 1: Address of owned property		Rates reference number	
Address to send Rates Notices to			
Postal address for other correspondence			

Property 2: Address of owned property		Rates reference number	
Address to send Rates Notices to			
Postal address for other correspondence			

Your current Residential address			
Your previous postal address			

Part 3: If updating an address on behalf of someone else

Please provide your details if you are completing this form on behalf of someone else.			
Your name			
Your contact details			
Your signature			
What authority do you have to request this change? Please attach appropriate documentation.			

Part 4: Comments

Include any comments or additional information here

Part 5: Signature(s) and date

Signature Owner 1		Date:	
Signature Owner 2		Date:	

Part 6: Return this form

Post/in person	Post to Po Box 82, Manly NSW 1655 or refer to the Customer Service Centres on the first page of this form.		
Email	council@northernbeaches.nsw.gov.au	Fax	02 9976 1400