



If you need help lodging your form, contact us		Office use only	
<b>Email</b>	council@northernbeaches.nsw.gov.au	<b>Form ID</b>	3043
<b>Phone</b>	1300 434 434	<b>TRIM Ref</b>	
<b>Manly Customer Service Centre</b>	<b>Manly</b> Town Hall, 1 Belgrave Street Manly NSW 2095	<b>Last Updated</b>	June 2021
		<b>Business Unit</b>	Customer Service
		<b>Permit No.</b>	
		<b>Receipt No.</b>	

Privacy Protection Notice	
<b>Purpose of collection:</b>	For Council to provide services to the community
<b>Intended recipients:</b>	Northern Beaches Council staff
<b>Supply:</b>	If you choose not to supply your personal information, it may result in Council being unable to provide the services you seek
<b>Access/Correction:</b>	Please contact Customer Service on 1300 434 434 to access or correct your personal information

<b>Special Issue Parking Permit</b>	
<b>Eligibility</b>	
To be eligible, the charity, volunteer or not for profit organisation must be located within an existing Manly parking permit scheme area. Requests for consideration to receive special issue parking permits are at the discretion of the Chief Executive Officer.	
<b>All applicants must provide:</b>	<b>Tick</b>
A request on official email / letterhead with : <ul style="list-style-type: none"> <li>Description of services that the organisation perform in the community .</li> <li>Days and times parking permit required.</li> <li>Preferred parking permit scheme area.</li> </ul> <p>Parking permits will be issued based on the number of available on-street parking and your scheme area preference may not be allocated. In this instance we will supply parking permits for the closest available scheme area.</p>	
<b>Important information</b>	
The following property/vehicle types are not eligible for a Manly special issue parking permit: <ul style="list-style-type: none"> <li>Vehicles exceeding 4.5 tonnes gross mass or greater than 7.5 metres in length.</li> <li>Truck, boat, bus, caravan, trailer (all types) or tractor.</li> <li>Statutory Declarations are not accepted to report lost or stolen special issue parking permits. This requirement is to minimise the risk of fraud.</li> </ul>	
Please allow up to 10 working days for your application to be reviewed and processed	

## Part 1: Applicant Details

<b>Title</b>	<b>Mr</b>	<b>Mrs</b>	<b>Ms</b>	<b>Other:</b>
<b>First Name</b>			<b>Last Name</b>	
<b>Address</b>				<b>Postcode</b>
<b>Organisation Name</b>				
<b>Organisation Address</b>				<b>Postcode</b>
<b>Phone</b>			<b>Alternate</b>	
<b>Mobile</b>			<b>Fax</b>	
<b>Email</b>				
<b>Signature</b>				<b>Date</b>

## Part 2: Vehicle information and fees & charges

	Registration number (if applicable)	
Special issue		
Special issue		
Special issue		
Special issue		
Special issue		
Special issue		
Special issue		
Special issue		
Special issue		
Special issue		
Special issue		
Special issue		
Special issue		
Special issue		
<b>Replacement parking permit fee</b> New vehicle registration papers will be required for change of vehicle	<b>Free</b>	
<b>Postage &amp; Handling</b> Refer to note over page (permit sent via registered post)	<b>\$11.00</b>	
<b>Permit holder</b>	<b>\$5.00 each</b>	<b>no. of permit holders</b>
<b>Total</b>		

**Please Note:**

- Special issue parking permits will have the organisation name, parking scheme area and approved parking conditions printed on the parking permit.
- Special issue parking permits must be displayed on the left hand front side of the vehicle and be clearly visible.
- All parking permit holders and users must take responsibility to ensure the permit is valid and used in accordance with the terms and conditions.
- Permits valid for one (1) year from date of issue and must be renewed prior to expiry date.

**Part 3: Permit scheme area**

<b>Scheme area</b>	<b>Permit valid</b>	<b>Permit expiry</b>
Little Manly	1 October - 30 September	30 September
Balgowlah	1 October - 30 September	30 September
Ocean Beach	1 November - 30 October	30 October
Ethel Street West	1 November - 30 October	30 October
Isthmus	1 December - 30 November	30 November
Fairy Bower	1 December - 30 November	30 November
Tower Hill	1 March - 28 February*	28 February*
Tower Hill Extension	1 March - 28 February*	28 February*
Ivanhoe Park	1 April - 31 March	31 March
Ivanhoe Park Extension	1 April - 31 March	31 March
* Permit expiry 29 February on leap year		
You will only be issued a parking permit for your permit scheme area		

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**ALL HARD COPIES TO BE DESTROYED  
ACCORDING TO PROCEDURES**

Credit Card Details			
Please charge my	<input type="radio"/> Mastercard	<input type="radio"/> Visa	<input type="radio"/> American Express
Amount	\$		

Name as appears on card														
Card Number														
Expiry Date														

Signature													
Daytime Phone Number													
Date													

Please note: Payment card surcharge of 0.5% applies

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