



If you need help lodging your form, contact us	
Email	council@northernbeaches.nsw.gov.au
Phone	1300 434 434
Manly Customer Service Centre	Manly Town Hall, 1 Belgrave Street Manly NSW 2095

Office use only	
Form ID	3046
TRIM Ref	
Last Updated	Dec 2021
Business Unit	Customer Service
Permit No.	
Receipt No.	

Privacy Protection Notice	
Purpose of collection:	For Council to provide services to the community
Intended recipients:	Northern Beaches Council staff
Supply:	If you choose not to supply your personal information, it may result in Council being unable to provide the services you seek
Access/Correction:	Please contact Customer Service on 1300 434 434 to access or correct your personal information

This form is to be used for replacement Manly residential, business, car share, support worker, or special issue parking permits only.

Part 1: Applicant Details

Title	Mr	Mrs	Ms	Other:
First Name				Last Name
Address				Postcode
Phone				Alternate
Mobile				Fax
Email				
Signature				Date

Part 2: Required documentation

Applicants must provide the following to obtain replacement permits		
Lost or stolen permit Permit will only be issued for the vehicle registration number as per the original application	Police Event Number	
	Residence confirmed (internal use only)	
Stolen vehicle	Police Event Number	
	New vehicle registration papers	
	Documentary evidence to support stolen vehicle	
	Residence confirmed (internal use only)	
Damaged windscreen Permit will only be issued for the vehicle registration number as per the original application	Original permit returned in some form (if possible)	
	Documentary evidence to support replacement windscreen	
	Residence confirmed (internal use only)	
New vehicle	Original permit returned in some form	
	New vehicle registration papers	
	Residence confirmed (internal use only)	
Written off vehicle	Original permit returned in some form (if possible)	
	New vehicle registration papers	
	Documentary evidence to support written off vehicle	
	Residence confirmed (internal use only)	

Part 3: Vehicle information and fees and charges

Replacement permit type	Registration number	Cost (lost or stolen)	Damaged windscreen or sale of vehicle
Residential parking permit		Free	Free
Multi-use parking permit	N/A	Free	Free
Business parking permit		Free	Free
Car share parking permit		Free	Free
Support worker parking permit		Free	Free
Special issue parking permit		Free	Free

Postage		
Standard Post - Please confirm you have a secure letter box as we do not take responsibility for lost or stolen items		Free
Registered Post - Tracking number will be provided		\$11
Collect from Manly Town Hall		Free
Total		

Please Note:

- Statutory declarations are not accepted to obtain replacements parking permits for the Manly parking permit scheme
- Permits are only valid in the scheme area to which that are issued for on-street parking spaces sign posted 'permit holders excepted'.
- The application must meet all requirements as detailed in the Manly Parking Permit Scheme Framework to receive a replacement permit.
- Lost or stolen parking permits will only be re-issued following presentation of a valid Police Event Number.
- By signing this application you acknowledge these conditions.

Part 4: Parking permit scheme area

Scheme area	Permit valid	Permit expiry
Little Manly	1 October - 30 September	30 September
Balgowlah	1 October - 30 September	30 September
Ocean Beach	1 November - 30 October	30 October
Ethel Street West	1 November - 30 October	30 October
Isthmus	1 December - 30 November	30 November
Fairy Bower	1 December - 30 November	30 November
Tower Hill	1 March - 28 February*	28 February*
Tower Hill Extension	1 March - 28 February*	28 February*
Ivanhoe Park	1 April - 31 March	31 March
Ivanhoe Park Extension	1 April - 31 March	31 March
*Permit expiry 29 February on leap year		
You will only be issued a parking permit for your permit scheme area		

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ACCORDING TO PROCEDURES**

Credit Card Details			
Please charge my	<input type="radio"/> Mastercard	<input type="radio"/> Visa	<input type="radio"/> American Express
Amount	\$		

Name as appears on card															
Card Number															
Expiry Date															

Signature															
Daytime Phone Number															
Date															

Please note: Payment card surcharge of 0.5% applies

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