



**Privacy Notice**

Any personal data that is collected by Northern Beaches Council is held and used by Council as permitted by the Privacy and Personal Information Protection Act 1998 ("PPIPA") and will not be disclosed to a third party without your prior consent. The personal information collected on this form is for the sole purpose of use by the Manly Andrew 'Boy' Charlton Aquatic Centre. The intended recipients of the information are Northern Beaches Council Staff, and the information is stored by Northern Beaches Council. Personal information collected from you is held and used by Council as permitted by Privacy and Personal Information Protection Act 1998 ("PPIPA"). For further information visit [www.northernbeaches.nsw.gov.au/privacy](http://www.northernbeaches.nsw.gov.au/privacy)

If you need help lodging your form, contact us		Office use only	
Email	<a href="mailto:fitness@northernbeaches.nsw.gov.au">fitness@northernbeaches.nsw.gov.au</a>	Form ID	4150
Phone	02 8495 5005	Member Number	
Manly Aquatic Centre	Cnr Balgowlah Road and Kenneth Road, Manly, NSW 2095	Last Updated	June 2021

Title	Mr	Mrs	Ms	Other
Full Name				
Address				
Post Code		Phone		
Email				
Emergency Contact Name		Mobile		
Bank Name and Branch		BSB		
Account Name		Account Number		

**Direct Debit Terms and Conditions:**

- You may change your bank account details at any stage, you must notify us in writing with at least 7 days written notice.
- Debit dates are preset for all members
- If one falls on a public holiday, we will debit your account on the next business day
- Debits may take up to 5 days to come out of your account.

**Cancelling your membership**

- When you cancel, you must pay us any fees you owe or we may take action to recover them.
- You must give us 30 days' written notice to cancel, unless you are cancelling for medical reasons or relocation greater than 15 kilometers from the Manly Andrew Boy Charlton Aquatic Centre (with appropriate supporting evidence as noted in clause 10 of the terms in the membership agreement). We count this period from the date of your request, this means your final debit may be a pro rata amount to ensure your direct debit does not continue past your minimum term, you must give us notice within this term.

**Authority to deduct fees**

- By nominating a credit or debit account, you authorise Northern Beaches Council, to deduct from that account all fees and other charges you are responsible for under this Agreement. You must keep your account details up to date.

**Dishonoured payments**

- If you do not fully pay your fees on the due date, we will suspend your access to the Manly Andrew Boy Charlton Aquatic Centre until your payments are up to date and you have given us your account details.
- Memberships can be suspended or cancelled with repeated dishonoured payments after several attempts at contact have been made until all monies have been paid. You must ensure there is enough money in your nominated account on the usual payment, or the next working day if that falls on a day when banks do not process payments. If there is not enough money in your nominated account on the usual payment day, or there is another reason that your account was unable to be debited you will be the dishonour fee of \$2.50. This will be added to your next debit amount. Prior arrears may also be included.
- Your bank or credit provider may charge you a fee for overdrawing your account
- You authorise Northern Beaches Council to deduct any unpaid arrears outstanding on your account. We will continue to debit your nominated account without notice, until we have received the total amount you owe us. We will make a reasonable effort to let you know beforehand by:
  - speaking to you at the Manly Andrew Boy Charlton Aquatic Centre
  - writing to the email address you last gave us.

I understand this is amendment of my bank account details only and all membership agreements relating to the contact number above will continue to remain in place until the membership ceases.

Signature		Date	
<b>Office use only</b>			
Staff member		Date	