



If you need help lodging your form, contact us		Office use only		
Email	council@northernbeaches.nsw.gov.au	Form ID	2031	
Phone	1300 434 434	TRIM Ref	C001864	
Customer Service Centres	Manly Town Hall, 1 Belgrave Street Manly NSW 2095	Dee Why Civic Centre, 725 Pittwater Road Dee Why NSW 2099	Last Updated	July 2020
	Mona Vale 1 Park Street Mona Vale NSW 2103	Avalon 59A Old Barrenjoey Road Avalon Beach NSW 2107	Business Unit	Strategic & Place Planning

Privacy Protection Notice	
Purpose of collection:	For Council to provide services to the community
Intended recipients:	Northern Beaches Council staff
Supply:	If you choose not to supply your personal information, it may result in Council being unable to provide the services you seek
Access/Correction:	Please contact Customer Service on 1300 434 434 to access or correct your personal information

Part 1: Applicant Details

First Name			
Last Name/Company Name			
Capacity Owner/Architect/Coordinator			
Address			
Suburb		Postcode	
Phone		Alternate	
Email			

Part 2: Property Details

Address			
Suburb		Postcode	
Lot + DP/SP Number			
The property is listed in Schedule 5 of the Manly, Pittwater, or Warringah Local Environmental Plan as a (tick relevant category)			
Heritage Item	Heritage Conservation Area	Archaeological Site	

Part 3: Details of Completed Works

Part 4: Cost of Works

Total Cost of Works	\$
Amount Sought	\$
Note: Generally, grants will be between \$200-\$3,000 per property, not exceeding 50% of the total project cost.	

Part 5: Supporting Information

Please supply the following (and tick)		
Approval for works	Evidence of Costs (invoices and receipts)	Plans/sketches or photographs before and after the works

Part 6: Owner Details and Consent

The consent of all owners is required for this application. In the case of land owned by a company, corporation or body corporate, a letter granting consent to this application is to be provided.			
First Name/s			
Last Name/s or Company Name			
Address			
Suburb		Postcode	
Phone		Alternate	
Email			
I/we assert that I/we am/are the legal owner/s of the land to which this application relates, and hereby give consent to the lodgement of this application. I/we also give consent to Council to use before and after photographs of the heritage item for the promotion of the Local Heritage Fund.			
Signature		Date	
Signature		Date	



Purpose

The purpose of the Local Heritage Fund is to encourage maintenance and conservation of privately owned heritage properties within the Northern Beaches Local Government Area.

Eligible Projects

Funding is typically provided to assist the carrying out of minor works to heritage properties, but can also be provided for larger scale projects.

The works must be for the maintenance, repair, or restoration of a building or other item of heritage significance listed in Schedule 5 of the Manly, Pittwater or Warringah Local Environmental Plans.

The types of projects which may be eligible for funding include:

- Repairing structural components (e.g. underpinning walls and repointing brickwork)
- Repainting external walls of buildings
- Repairing or reinstating walls, windows, verandahs, external balustrades, roof cladding, roof plumbing, and decorative elements of buildings
- Repairing historic fences, walls, drainage and bridge structures.

New additions to older buildings are not eligible for funding. Funds are generally not available for internal alterations or internal fittings such as new kitchens and bathrooms.

Available Funds

Council reviews and allocates a budget for the Local Heritage Fund each financial year, along with any funding support received from the NSW Office of Environment and Heritage.

Generally, the fund will provide grants of between \$200-\$3,000 per property, not exceeding 50% of the total cost of the project. Greater funding may be made available depending on the circumstances and the number of applications received.

Works must be approved and completed before applying for a grant and evidence that the work has been completed and the costs incurred will need to be submitted with the application.

Applications are called for annually and must be submitted to Council by 31 March each year.

An internal panel, comprised of a Strategic Planner, a Heritage Planner and a Grants Officer, will review the applications and determine, at its discretion, which projects will be offered a grant and the amount of each grant, within the limitations outlined above.

For example, if \$1,000 is spent by the owner, the Council may grant any amount between \$200-\$500. If \$10,000 is spent by the owner, the Council may grant any amount between \$200-\$3,000.

Priority will be given to works which involve repair of buildings or other items whose heritage values which are at risk from deterioration or damage, and to works that contribute to the presentation of heritage values to the general public.

Once all applications are reviewed and determined, applicants will be notified of the outcome. If the application is successful, arrangements will be made for payment of the grant.

Making an Application

Applications will only be accepted for works that have been approved, completed and paid for.

Applicants need to complete the application form and submit it along with:

- Evidence that the work has been carried out ('before' and 'after' photos).
- Evidence of the total cost of the works (invoices and receipts)

Other Requirements

Depending on the nature and scale of works proposed, a development consent (DA) or written exemption from consent for minor works or maintenance may be required before any works can be commenced.

Property owners are encouraged to contact Council to discuss their project prior to commencing works.

If you wish to discuss your project or grant application, please direct your enquiry to the Heritage Planner on 1300 434 434.