



MADE UNDER THE CONVEYANCING ACT 1919 (SECTION 88)

If you need help lodging your form, contact us		Office use only		
Email	council@northernbeaches.nsw.gov.au	Form ID	4023	
Phone	1300 434 434	TRIM Ref		
Customer Service Centres	Manly Town Hall, 1 Belgrave Street Manly NSW 2095	Dee Why Civic Centre, 725 Pittwater Road Dee Why NSW 2099	Last Updated	October 2019
	Mona Vale 1 Park Street Mona Vale NSW 2103	Avalon 59A Old Barrenjoey Road Avalon Beach NSW 2107	Business Unit	Environment and Climate Change
			Application No.	LD20
			Receipt No.	

Privacy Protection Notice	
Purpose of collection:	For Council to provide services to the community
Intended recipients:	Northern Beaches Council staff
Supply:	If you choose not to supply your personal information, it may result in Council being unable to provide the services you seek
Access/Correction:	Please contact Customer Service on 1300 434 434 to access or correct your personal information

Part 1: Fee

Applicable fees required are \$452.65 for a single dwelling or \$701.25 for multiple dwellings. For more information on fees and charges, please refer to Council website: www.northernbeaches.nsw.gov.au
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Part 2: Applicant's Contact Details

Title	<input type="radio"/> Mr <input type="radio"/> Mrs <input type="radio"/> Ms <input type="radio"/> Other		
First Name			
Last Name			
Company Name <i>(attach business card if relevant)</i>			
Address <i>(all letters will be sent here)</i>			
Post Code			
Phone		Alternate	
Mobile		Fax	
Email			

Part 3: Site Details

Please ensure you provide an email address as this is the primary method of receiving communication about your application

House Number		Legal Property Description	
Unit Number		Lot	
Street		Section	
Suburb		DP	

Part 4: Northern Beaches Council's Positive Covenant and Restriction on the Use of Land Checklist for On-site Detention System

Required hard copy documents to be submitted All documents must be provided for application to be assessed.	Supplied
Restrictions on the Use of Land: <ul style="list-style-type: none"> Cover page: Form 13RPA (from Land & Property Information NSW) Using Council's Standard wording (See Council's website, 'Engineering Specifications' for the standard wording) 	
Positive Covenant: <ul style="list-style-type: none"> Cover page: Form 13PC (from Land & Property Information NSW) Using Council's standard wording (See Council's website, 'Engineering Specifications' for the standard wording) 	
Required electronic copy documents to be submitted (USB)	
Work - As - Executed <ul style="list-style-type: none"> Details overdrawn in red by a registered Surveyor on copy of the Council's approved drainage plan 	
Hydraulic Engineer's Certification (NPER Registered)	
Photographic evidence of: <ul style="list-style-type: none"> Orifice plate OSD Tank / Basin 	

Council reserves the right to refuse applications if the required supporting documents are not provided at lodgment.

Office Use Only	Supplied
Have the hard copy documents been supplied	
Have the Electronic documents on USB been supplied	

Part 5: Owner(s) Consent

OWNER(S) CONSENT Council cannot grant consent if owner(s) consent is not provided. All owners of the property must sign consent.			
Owner(s)			
Address			
Suburb		Postcode	
As owner(s) of the land to which this application relates, I/We consent to this application. I/We also consent for authorised Council officers to enter the land to carry out inspections relating to this application. I/We accept that all communications regarding this application will be through the nominated applicant(s).			
Signature(s)			

Part 5: Owner(s) Consent

Company / Organisation

If the owner is a company, owner's consent is to be provided in one or more of the following ways:

- Execution of Owners Consent Form (or other document to the same effect) in accordance with section 127(1) of the Corporation Act 2001.
- Common seal affixed to, and execution of, owners consent form (or other document to the same effect) in accordance with S127 (2) of the corporation Act 2001. Together with an up to date ASIC company extract and other supporting documents.

Strata Title / Owner's Corporation

If the property is a unit under strata title or a lot in a community title, then in addition to the owner(s) signature one of the following must be provided:

- The common seal of the owner's corporation must be stamped on this form over the signature of the owner(s) and signed by the chairman or secretary of the owner's corporation or the appointed managing agent.
- A letter of consent to lodge a Building Certificate on strata management letterhead.
- Minutes signed by the Owner's Corporation, clearly stating the words "Supported for lodgement of a Building Certificate Application".

New owner(s)

If the property has recently been sold, documentary evidence of the sale must be provided. Please provide one of the following:

- A copy of the Certificate of Title.
- A letter from your solicitor confirming settlement.
- Previous owner(s) to provide owner(s) consent.

Signing on owner(s) behalf

If you are signing on the owner(s) behalf as the owner(s) legal representative, you must state the nature of your legal authority and attach documentary evidence (e.g. Power of attorney, executor, trustee, company director, etc.).

Joint wall / Fence

When works affect a joint wall or fence, consent of all property owners is required (e.g. Semi-detached or terrace dwelling and boundary fences).

Part 6: Conflict of Interest

3.2 CONFLICT OF INTEREST		
I am an Employee, Councillor or relative of a Councillor.	Yes	No
If yes, state your relationship:		

Part 7: Declaration

The completed checklist must be submitted with this application and all accompanying documentation sought.			
Failure to provide the required documentation of an acceptable standard will result in your application being returned or significantly delayed.			
Please see Part 2 for requirements for companies or units under strata or company title.			
<p>I/We declare that all the information in the application and checklist is, to the best of my/our knowledge, complete, true and correct.</p> <p>I/We also understand that if the information is incomplete, the application may be delayed or rejected or more information may be requested.</p> <p>Further, I/We also certify that the certification and works as executed plans submitted in support of this application are fully compliant with the following:</p> <ul style="list-style-type: none"> • Relevant Development Consent, and • Council's Water Management Policy • Council's Development Engineering Minor Works Specification (where applicable), and • Council's AUS-SPEC #1 			
I/We acknowledge that applications with significant variations to the development consent may be refused without discussion.			
Applicant(s) Signature		Date	
Applicant(s) Signature		Date	

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**ALL HARD COPIES TO BE DESTROYED
ACCORDING TO PROCEDURES**

Credit Card Details			
Please charge my	<input type="radio"/> Mastercard	<input type="radio"/> Visa	<input type="radio"/> American Express
Amount	\$		

Name as appears on card																
Card Number																
Expiry Date																

Signature															
Daytime Phone Number															
Date															

Please note: All credit card payments are subject to a 0.7% service fee

Office Use Only															
Application No.															

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