



If you need help lodging your form, contact us	
Email	council@northernbeaches.nsw.gov.au
Phone	1300 434 434
Customer Service Centres	Manly Town Hall, 1 Belgrave Street Manly NSW 2095
	Dee Why Civic Centre, 725 Pittwater Road Dee Why NSW 2099
Customer Service Centres	Mona Vale 1 Park Street Mona Vale NSW 2103
	Avalon 59A Old Barrenjoey Road Avalon Beach NSW 2107

Office use only	
Form ID	4025
TRIM Ref	C000978
Last Updated	June 2021
Business Unit	Environment and Climate Change
Application No.	s 1 3 8 a 2 0
Receipt No.	

Privacy Protection Notice	
Purpose of collection:	For Council to provide services to the community
Intended recipients:	Northern Beaches Council staff
Supply:	If you choose not to supply your personal information, it may result in Council being unable to provide the services you seek
Access/Correction:	Please contact Customer Service on 1300 434 434 to access or correct your personal information

A minimum application fee **\$1,461** is payable. Associated works are invoiced upon approval. For further information on fees and charges, please refer to Council's website: www.northernbeaches.nsw.gov.au

Part 1: Contact Details for Applicant(s)

Title	<input type="radio"/> Mr <input type="radio"/> Mrs <input type="radio"/> Ms <input type="radio"/> Other		
First Name			
Last Name			
Company Name <i>(attach business card if relevant)</i>			
Address			
Post Code			
Phone		Alternate	
Mobile		Fax	
Email			

Part 2: Site Details

Unit/House Number					
Street		Postcode			
Suburb					
Legal Property Description - We need this to correctly identify the property					
Lot		Section		DP	
Description of Proposed Works:					

Part 3: Owner(s) Consent

Owner(s) Consent (Every owner of the land must sign this form)					
Owner(s) Name (Please Print)					
Owners Address					
Suburb		Postcode			
As owner(s) of the land to which this application relates, I/We consent to this application. I/We also consent for authorised Council officers to enter the land to carry out inspections relating to this application. I/We accept that all communication regarding this application will be through the nominated applicant(s)					
Signature (s)					
Date					

Part 4: Checklist

Required	Supplied
A list of documents accompanying the application (3 copies each)	Yes
Survey Plan (refer to DA application form and checklist for details)	
Civil engineering plan and supporting calculations	
Civil Engineer's Certification (NER)	

Council reserves the right to refuse applications if the appropriate supporting documents are not provided at lodgment.

Part 5: Declaration

The completed checklist must be submitted with this application and all accompanying documentation sought.

Please see Part 3 for requirements for companies or units under strata or company title.

I/We declare that all the information in the application and checklist is, to the best of my/our knowledge, complete, true and correct.

I/We also understand that if the information is incomplete the application may be delayed or rejected or more information may be requested.

Further, I/We also certify that the engineering plans submitted in support of this application are fully compliant with the following:

- Relevant Development Consent, and
- Council's Water Management Policy
- Council's Development Engineering Minor Works Specification (where applicable), and
- Council's AUS-SPEC #1

Signature		Date	
Signature		Date	

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ACCORDING TO PROCEDURES**

Credit Card Details			
Please charge my	<input type="radio"/> Mastercard	<input type="radio"/> Visa	<input type="radio"/> American Express
Amount	\$		

Name as appears on card																
Card Number																
Expiry Date																

Signature															
Daytime Phone Number															
Date															

Please note: Payment card surcharge of 0.5% applies

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Application No.																

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