

Application for illumination of the Manly Town Hall 22/23



If you need help lodging your form, contact us		
Email	council@northernbeaches.nsw.gov.au	
Phone	1300 434 434	
Customer Service Centres	Manly Town Hall, 1 Belgrave Street Manly NSW 2095	Dee Why Civic Centre, 725 Pittwater Road Dee Why NSW 2099
	Mona Vale 1 Park Street Mona Vale NSW 2103	Avalon 59A Old Barrenjoey Road Avalon Beach NSW 2107

Office use only	
Form ID	3049
TRIM Ref.	
Last updated	Feb 2023
Business unit	Planning & Place

Privacy Protection Notice	
Purpose of collection	For Council to provide services to the community
Intended recipients	Northern Beaches Council staff
Supply	If you choose not to supply your personal information, it may result in Council being unable to provide the services you seek
Access/Correction	Please contact Customer Service on 1300 434 434 to access or correct your personal information

Applications must be received at least one month prior to date of illumination request.

Please note: The illumination of Manly Town Hall will only be permitted eight times per calendar year. Other applications may be considered on a case by case basis. Where multiple requests are received applications will be considered based on order of application being made. Only one request per organisation per year will be accepted.

This service is available for not-for-profit entities or community organisations only. Floodlighting of the Town Hall is available for an event, community project or issues relevant to the Northern Beaches community.

Eligibility criteria

The applicant is a not for profit or community organisation.

The request is related to an event, community project or issue relevant to the Northern Beaches community.








I have read the guidelines and agree to comply with the principles, criteria and conditions listed in this document.

Outline of the purpose of event or awareness campaign and address how it meets the criteria

Part 1: Applicant Details

Name			
Organisation			
Address			Postcode
Postal Address (if different from street address)			
Email*		Phone	

Part 2: Illumination details

Lighting requests will be approved for a period of maximum two days only			
Proposed date(s) for illumination of the Manly Town Hall			
Turn on		Turn off	
Lighting details <ul style="list-style-type: none">• Please advise colour you would like to use.• Static single colour, or maximum three colours are permitted. Please note all colours will be static. For best results one colour is recommended.• Custom colour lighting will be as close as possible to the colour requested and sample provided. Northern Beaches Council cannot guarantee any replicated colour and accepts no responsibility for colours chosen or displayed.			
Colour options (max 3)			
	Red		Green
	Yellow		Orange
	Blue		Cyan
	Purple		White
A Council Officer will contact you to discuss and confirm your chosen colour theme. For further information contact the Manly Mainstreet Coordinators on 1300 434 434.			
Other information			
Lighting conditions <ol style="list-style-type: none">1. Applications for illumination of Manly Town Hall, should be submitted at least four (4) weeks prior to the event.2. No fee will apply for applications from not-for-profit organisations. The service is not available to commercial entities.3. Northern Beaches Council reserves the right to reject, amend or approve any application. In extreme circumstances the Council may cancel any previously approved application.4. Council events take precedence over other requests.			
I have read and agree to the Conditions as outlined.			
Applicant's Signature		Date	