



northern
beaches
council

Partnership and Participation
Strategic Reference Group

MINUTES

PARTNERSHIP AND PARTICIPATION STRATEGIC REFERENCE GROUP

held in the Guringai Room, Civic Centre, Dee Why on

WEDNESDAY 23 OCTOBER 2019

Minutes of the Partnership and Participation

Strategic Reference Group

held on Wednesday 23 October 2019

in the Guringai Room, Civic Centre, Dee Why

Commencing at 6:04pm

ATTENDANCE:

Committee Members

Cr Sue Heins (Chair)

Cr Penny Philpott

Antony Biasi

John Buggy

Belrose Open Space Corridor Association

Denice Smith

Caroline Glass-Pattison

First Nations

Myriam Conrie

Chris Fulton

Council Officer Contacts

Melanie Gurney

Executive Manager Library Services

Kath McKenzie

Executive Manager Community Engagement and Communications

Andrew Grocott

Manager Community Engagement

Cory Steinhauer

Senior Community Engagement Specialist

Josefine Bennett

Manager Arts and Culture

Nicole Silburn

Tourism Coordinator

Suzy Lawrence

Principal Planner

Jasmine Evans

Governance Officer

1.0 ACKNOWLEDGEMENT OF COUNTRY

Cr Heins acknowledged the traditional custodians of the land and paid respect to Elders past and present.

2.0 APOLOGIES

Apologies were received from Iva Vukic, Hannah Jamieson, Cr Ferguson and Cr Regan.

3.0 DECLARATION OF PECUNIARY AND CONFLICTS OF INTEREST

There were no declarations of pecuniary or non-pecuniary conflicts of interest.

4.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

4.1 MINUTES OF PARTNERSHIP AND PARTICIPATION STRATEGIC REFERENCE GROUP MEETING HELD 14 AUGUST 2019

D Smith / S Heins

The minutes of the Partnership and Participation Strategic Reference Group meeting held 14 August 2019, were confirmed as a true and correct record of the proceedings of that meeting, subject to the following amendment:

In the first item of General Business, the line:

D Smith invited the group to the Sketch Club meeting at Mona Vale library.

Be updated to:

*D Smith invited the group to the Sketch Club meeting at the **Tramshed**.*

5.0 UPDATE ON ACTIONS FROM LAST MEETING

5.1 REVIEW OF ACTION LOG

An update on each action item was provided to the group.

Antony Biasi asked a follow up question to the action item about public litter bins in Dee Why. He asked if Council had a policy for litter bins and if the bins would be replaced in Dee Why. He advised that some areas in Dee Why on Pittwater Road, Sturdee Parade and Oaks Avenue have been resurfaced but the bins haven't been replaced.

Action: M Gurney to follow up on questions about the existence of a litter bin policy and replacement of litter bins on Pittwater Road, Sturdee Parade and Oaks Avenue in Dee Why CBD.

6.0 AGENDA ITEMS

6.1 CONNECTED THROUGH CREATIVITY 2029 - DRAFT ARTS AND CREATIVITY STRATEGY & DRAFT CULTURAL POLICY UPDATE

Josephine Bennett presented on this item.

- The Arts and Creativity Strategy (the Strategy) is Council's plan and vision for the arts and creativity on the Northern Beaches for the next 10 years
- The Strategy was adopted by Council the previous night (Tues 22 Oct)
- The draft Cultural Policy was created in response to feedback received during the public exhibition of the Strategy and the policy is currently on public exhibition
- Cultural planning is using evidence and data to map cultural infrastructure (eg galleries and performance space) and interests (eg programs or activities), to plan for and fill cultural gaps
- The Arts and Culture team have started initial cultural mapping and will be working with other groups to complete more comprehensive mapping next year.

Action: Members to email J Bennett if they are able to assist with Council's Cultural mapping exercise by providing information about creative venues, events or organisations in the Northern Beaches.

Action: Governance to provide a link to the Your Say page for the [draft Cultural Policy](#) to members in the minutes for members to provide feedback on the policy.

6.2 UPDATE ON DESTINATION MANAGEMENT PLAN

Kath McKenzie and Nicole Silburn presented on this item.

- The Destination Management Plan (DMP) is Council's tourism strategy and will be going to Council to be placed on Public Exhibition next month.
- This is the first DMP for Northern Beaches Council and the 3 former councils.
- Council's Place and Economic Development team have been working with the tourism and hospitality industry, the Economic Development and Smart Communities SRG, various teams across Council and other stakeholders to develop the DMP.

Action: Members to email feedback to N Silburn about ways to engage the community in the development of the DMP.

6.3 DRAFT LOCAL STRATEGIC PLANNING STATEMENT: TOWARDS 2040

Suzy Lawrence presented on this item.

- The Local Strategic Planning Statement (LSPS) outlines the Northern Beaches' direction for housing, employment, transport, recreation, environment and infrastructure over the next 20 years. It will inform and provide direction into Council's Development Control Plan and Local Environment Plan.
- This is Council's first LSPS as it is a new State Government requirement (under the Environmental Planning and Assessment Act).

- S Lawrence provided the group with an overview of the 30 planning priorities included in the LSPS.
- The LSPS is currently on public exhibition. Council has been holding drop-in information sessions across the LGA and have received over 130 online submissions so far.
- Council has a legislative requirement to finalise the LSPS by March 2020 and it will then be reviewed every 7 years.

Action: Governance to distribute links to the [LSPS Your Say](#) page and [Place Score data](#) to the group with the minutes.

6.4 COMMUNITY ENGAGEMENT JOURNEY

K McKenzie, Andrew Grocott and Cory Steinhauer provided the group with an overview of the role of the Community Engagement team.

- The team provided advice to over 120 community engagement projects within council
- They have been working with project teams to develop strategies to improve the organisation's community engagement
- Due to time restraints the presentation was cut short and group wasn't able to participate in the planned workshop
- The group was encourage to have a look at the links provided in the presentation slide titled 'How we are changing the way we engage'
- This item will be brought back the group next year.

Action: Governance to distribute the Community Satisfaction survey results to the group with the minutes.

Action: A Grocott to include the item *Community Engagement Journey* in the agenda of a future meeting.

6.5 PARTNERSHIP AND PARTICIPATION SRG MEETING SCHEDULE 2020

The group noted the meeting schedule for 2020.

John Buggy suggested that the first meeting of next year include an item to review the purpose of the group which he could facilitate. Cr Heins supported the idea and asked that it be included in the agenda for the February meeting.

Action: That the agenda for the February meeting include an item to review the Partnership and Participation SRG's purpose and contributions.

7.0 GENERAL BUSINESS

- A Biasi raised a question about the proposed footpath widening in Dee Why on Oaks Avenue, Sturdee Parade and Pacific Parade. He noted that the community had been informed of the footpath widening some time ago but only some works have been completed.

Action: M Gurney to follow up enquiry about footpath widening in Dee Why.

- Denise Smith congratulated and provided positive feedback to M Gurney about the library initiative - Teck Trek. She suggested Teck Trek visit local schools.

SUMMARY OF ACTIONS

ITEM NO.	ACTION	RESPONSIBLE OFFICER	DUE DATE
5.1	M Gurney to follow up on question about the existence of a litter bin policy and replacement of litter bins on Pittwater Road, Sturdee Parade and Oaks Avenue in Dee Why CBD.	M Gurney	5 Feb 2020
6.1	Members to email J Bennett if they are able to assist with Cultural mapping by providing information about creative venues, events or organisations in the Northern Beaches.	SRG members	5 Feb 2020
6.1	Governance to provide a link to the Your Say page for the draft Cultural Policy to members in the minutes for members to provide feedback on the policy.	Governance / SRG members	Complete
6.2	Members to email feedback to N Silburn about ways to engage the community in the development of the DMP.	SRG members	5 Feb 2020
6.3	Governance to distribute links to the LSPS and Place Score data to the group with the minutes.	Governance / K McKenzie	Complete
6.4	Governance to distribute the Community Satisfaction survey results to the group with the minutes.	Governance / K McKenzie	30 Oct 2019
6.4	A Grocott to include the item Community Engagement Journey in the agenda of a future meeting.	A Grocott / Governance	5 Feb 2020
6.5	That the agenda for the February meeting include an item review the Partnership and Participation SRG's purpose and contributions.	Governance / M Gurney	5 Feb 2020
7.0	M Gurney to follow up enquiry about footpath widening in Dee Why.	M Gurney / Governance	5 Feb 2020

The meeting concluded at 8:20pm

This is the final page of the Minutes comprising 6 pages numbered 1 to 6 of the Partnership and Participation Strategic Reference Group meeting held on Wednesday 23 October 2019 and confirmed on Wednesday 5 February 2020