



northern
beaches
council

Partnership and Participation
Strategic Reference Group

MINUTES

PARTNERSHIP AND PARTICIPATION STRATEGIC REFERENCE GROUP

held in the Guringai Room, Civic Centre, Dee Why on

WEDNESDAY 14 AUGUST 2019

Minutes of the Partnership and Participation

Strategic Reference Group

held on Wednesday 14 August 2019

in the Guringai Room, Civic Centre, Dee Why

Commencing at 6:04pm

ATTENDANCE:

Committee Members

Cr Sue Heins (Chair)

Cr Kylie Ferguson

Cr Penny Philpott

Steve McInnes

Ina Vukic

Antony Biasi

John Buggy

Denice Smith

Craig Susans

Chris Fulton

Hannah Jamieson

Surf Life Saving Sydney Northern Beaches Inc

Northside Enterprise

Belrose Open Space Corridor Association

Council Officer Contacts

Melanie Gurney

Theo Stephens

Nikki Griffith

Andrew Grocott

Jasmine Evans

Executive Manager Library Services

Branch Manager Library Services Warringah Mall (*Item 3.1*)

Manager Place and Economic Development (*Item 3.2*)

Manager Community Engagement

Governance Officer

1.0 APOLOGIES

Cr Heins opened the meeting by acknowledging the traditional custodians of the lands. She advised that apologies were received from Cr Regan, Myriam Conrie and Caroline Glass-Pattison.

2.0 DECLARATION OF PECUNIARY AND CONFLICTS OF INTEREST

There were no declarations of pecuniary or non-pecuniary conflicts of interest.

3.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

3.1 MINUTES OF PARTNERSHIP AND PARTICIPATION STRATEGIC REFERENCE GROUP MEETING HELD 15 MAY 2019

K Ferguson / S Heins

The minutes of the Partnership and Participation Strategic Reference Group meeting held 15 May 2019 were confirmed as a true and correct record of the proceedings of that meeting.

4.0 UPDATE ON ACTIONS FROM LAST MEETING

Nil

5.0 AGENDA ITEMS

5.1 'BE CONNECTED' DIGITAL LITERACY INITIATIVE UPDATE – NORTHERN BEACHES LIBRARY SERVICE

T Stephens provided the group with an update on the 'Be Connected' Digital Literacy initiative. Library Services received funding to purchase 24 new laptops that have been used to run free weekly workshops. Since April they have run 46 workshops with over 300 participants. They also hosted 'Biggest Morning Tea' events at the 6 library branches.

During 'Get Online Week' from 14 to 20 October, Library Services will be presenting 'Tech Trek: live smarter with online technology'. The Tech Trek will be a roadshow at all 6 Council libraries and will host talks with 5 interactive stands showcasing useful and interesting technologies.

1. Smart Homes – will demonstrate new technologies and products for the home such as smart door bells and pet feeders.
2. Online Transactions – will provide information about safe online shopping and give examples of how it can make life easier.
3. Digital Content – will showcase online resources and streaming services like ABC iView, AppleTV, online library services, E-books and E-audio.
4. Mobile Apps for Life – will demonstrate ordering food and an Uber from your phone.
5. Visual and Augmented Reality – experience Playstation 4 VR (virtual reality) or use the photobooth where you can take a photograph and have an augmented reality celebrity pictured with you.

At the end of each day there will be raffles with smart technology prizes such as one of the products being demonstrated or a free Uber ride home.

Some of the feedback provided by the group included:

- Holding sessions in the evenings for people who work during the day
- Showcasing innovative hearing technologies
- Filming some of the demonstrations or talks so they can be shared online.

T Stephens invited the group to attend one of the roadshows or to attend the dress rehearsal on Tuesday 8th October. He will send more information about the events to the group.

Action: T Stephens to provide the group with event information for the 'Tech Trek: live smarter with online technology' road show.

Action: SRG members to promote 'Tech Trek' through their networks.

5.2 BUSKING ON THE BEACHES

N Griffith provided the group with an overview of the current policies for managing busking from the three former Council areas. She asked the group for input in shaping a new Northern Beaches Council busking policy.

Some of the feedback provided by the group included:

- Reducing busking permit fees to be more competitive with City of Sydney to attract better performers.
- Introducing a two tiered permit system to provide better performers with priority to perform in popular locations.
- Holding a buskers festival and have people vote for their favourite performers. Winners could receive free busking permits as prizes. Council could also partner with local businesses such as a brewery and call it a "Beer and Busking Festival" to attract more people.
- Providing rules about use of amplified music in the policy or guidelines.
- Zoning areas for appropriate types of busking. For example, areas that received noise complaints may only be zoned for non-musical performers such as magicians or street statues.
- Reviewing busking polices from other big cities such as Melbourne and Brisbane.
- Defining the purpose of the policy. Is Council aiming to activate an area, support the creative industry, and/or make money?

5.3 FEEDBACK OF THE COMMUNITY PARTICIPATION PLAN - MAKING SENSE OF IT

Note: Ina Vukic left the meeting at 7:26pm

A Grocott presented on this item. He provided the group with an overview of Council's Community Engagement Framework which consists of the Community Engagement Policy and the Community Engagement Matrix. He advised that Council has a new requirement to prepare a Community Participation Plan (CPP).

The CPP is now required for planning matters due to recent changes to the *Environmental Planning and Assessment Act 1979*. Council is required to publicly exhibit the draft CPP by December 2019.

The CPP does not need to be a separate plan if its requirements are included in Council's Community Engagement Framework. A Grocott asked the group for feedback on whether the CPP should be developed as a separate document or should the policy and matrix be updated to incorporate the new requirements?

The group requested further information about public interest in the documents. They asked if Council had statistics on how many times the Community Engagement Policy and the Community Engagement Matrix had been viewed on Council's website. They also requested statistics for the Your Say page, particularly what type of projects are popular, how many submissions Council received over the last two years, and how many complaints Council received about not being engaged in a project.

Action: A Grocott to provide to the group with website statistics for the Community Engagement Policy and the Community Engagement Matrix, Your Say page, and complaints about lack of engagement/consultation.

They also discussed how can Council collaborate more with the community and not just inform. They commented on the impact levels in the current policy and requested to workshop these at the next meeting.

Action: A Grocott to prepare a workshop on the Community Engagement Framework for the next meeting on 23 October 2019.

6.0 GENERAL BUSINESS

- D Smith invited the group to the Sketch Club meeting at the Tramshed. She also thanked M Gurney for her assistance in organising the venue.
- M Gurney advised that the group will be briefed on Council's Local Planning Statement at the next meeting in October.
- A Biasi asked about the consultation process for the new waste contract. He commented that there was a lack of information provided to the community about the purpose and benefits of the new contract.
- A Biasi also requested that Council consider upgrading the public rubbish bins in Dee Why (particularly on Oaks Avenue and Pacific Parade). He advised that the openings are too small so the bins often get blocked with rubbish resulting in litter. He also noted that at the end of the day the bins are overflowing with rubbish.

Action: Governance to forward A Biasi's suggestion about public rubbish bins in Dee Why to the Waste Services team for consideration and response.

- Cr Heins advised that Council has plans to trial compacting public rubbish bins in the future.

SUMMARY OF ACTIONS

ITEM NO.	ACTION	RESPONSIBLE OFFICER	DUE DATE
3.1	T Stephens to provide the group with event information for the 'Tech Trek: live smarter with online technology' road show.	T Stephens	21 Aug 2019
3.1	SRG members to promote 'Tech Trek' through their networks.	SRG members	14 Oct 2019
3.3	A Grocott to provide to the group with website statistics for the Community Engagement Policy and the Community Engagement Matrix, Your Say page, and complaints about lack of engagement / consultation.	A Grocott	16 Oct 2019
3.3	A Grocott to prepare a workshop on the Community Engagement Framework for the next meeting on 23 October 2019.	A Grocott	23 Oct 2019
6.0	Governance to forward A Biasi's suggestion about public rubbish bins in Dee Why to the Waste Services team for consideration and response.	Governance	21 Aug 2019

The meeting concluded at 8:12pm

This is the final page of the Minutes comprising 6 pages numbered 1 to 6 of the Partnership and Participation Strategic Reference Group meeting held on Wednesday 14 August 2019 and confirmed on Wednesday 23 October 2019