



northern  
beaches  
council

# MINUTES

## **MANLY WARRINGAH WAR MEMORIAL STATE PARK ADVISORY COMMITTEE MEETING**

Held in the Flannel Flower Room, Northern Beaches Council  
Civic Centre Dee Why on

**MONDAY 12 AUGUST 2019**

**Minutes of the Manly Warringah War Memorial State Park  
Advisory Committee meeting held on Monday 12 August 2019  
in the Flannel Flower Room, Civic Centre Dee Why,  
commencing at 5:00pm.**

**ATTENDANCE:**

**Committee Members**

Mayor Cr Michael Regan

Cr Stuart Sprott

David Beharrell Environment Representative (Community member)

Geraldine Hall Recreational Representative (Community member)

Ann Collins Community Representative (Community member)

Chris Wright Senior Group Leader Property & Projects, Department  
of Planning, Industry and Environment – Crown Lands

Peter Bergman Ranger Team Leader, Sydney North Area, Greater  
Sydney Branch, NSW National Parks and Wildlife  
Service

**Council Officers**

Steven Lawler Executive Manager, Parks & Recreation

Damian Ham Manager Open Space & Recreation Planning

Chris Buckley Coordinator Manly Dam

Jeremy Smith Manager Park Assets - Planning Design & Delivery

## **1.0 WELCOME**

## **2.0 APOLOGIES**

- Mel Hall, NSW National Parks and Wildlife Service, Office of Environment & Heritage

## **3.0 DISCLOSURES OF INTEREST**

- There were no declarations of pecuniary or non-pecuniary conflicts of interest.

## **4.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

### **Minutes of the Advisory Committee, Meeting Held 6 May 2019**

- Prior to adoption the following updates were requested for the minutes of the previous meeting:
  - Ann Collins noted that the actions for the meeting held 6 May 2019 were not included on the meeting Actions Log and meeting minutes (with all attachments) need to be sent out 14 days after each meeting (as per the Terms of Reference). Steve Lawler said that the administration of this committee will be improved.
  - That representation from Council's Environment and Sustainability team was discussed during General Business.
  - Ann requested an update to item 6.2 that Manly Dam and Aquatic Reserve be referred to as the State Park as they are confirmed as part of the State Park.
  - Peter Bergman was in attendance and not an apology.
  - Steve Smith of the Mountain Bike Riding Community to be noted as a guest.
  - It was discussed that the Committee be informed prior of any planned attendance of guest speakers.
  - David Beharrell said this action was requested, that a report that compares the council budgets, resources and visitation for Narrabeen Lagoon and the State Park is presented at a future meeting.

### **ACTIONS**

- Keep the Action Items Log and Agenda Log for committee meetings up to date and distribute with minutes of meetings.

- Amend the draft minutes of the Advisory Committee meeting held 6 May 2019 as noted in these minutes.

## 5.0 UPDATE ON ACTIONS FROM LAST MEETING

### Capital Works Update (presentation Jeremy Smith)

- Manly Dam playground
  - The design for the playground was tabled at the meeting.
    - [https://s3.ap-southeast-2.amazonaws.com/hdp.au.prod.app.nthbch-yoursay.files/5615/6214/9117/2019\\_300564\\_Manly\\_Dam\\_Playground\\_Revised\\_Plan\\_View\\_20190530\\_PDF](https://s3.ap-southeast-2.amazonaws.com/hdp.au.prod.app.nthbch-yoursay.files/5615/6214/9117/2019_300564_Manly_Dam_Playground_Revised_Plan_View_20190530_PDF)
  - Works are planned for October 2019 to December 2019. The completion date may be delayed if there is wet weather. Most works will be carried out during the week and path access to the toilets will remain available during this time.
- Manly Dam Works Program 2018 to 2021
  - Jeremy provided an overview of the works program at the State Park for 2018 to 2021 and how the program is developed and implemented.
  - A power point presentation was displayed at the meeting:
    - [https://files.northernbeaches.nsw.gov.au/sites/default/files/documents/meetings/edit-meeting/em-manly-dam-committee-12-august-2019/presentation-to-meeting-120819\\_0.pdf](https://files.northernbeaches.nsw.gov.au/sites/default/files/documents/meetings/edit-meeting/em-manly-dam-committee-12-august-2019/presentation-to-meeting-120819_0.pdf)
- Grants for capital works
  - The grant application for the Remembrance Shelter project was unsuccessful. Further applications will be made when opportunities arise.
  - The committee requested that they be informed about any grant application(s) made for the State Park in a timely manner. If an application is made before a committee meeting then an email could be sent.
- Requested an update on the picnic area boardwalk project.
- Capital works updates to be a standing item.
- Jeremy Smith left the meeting at 5.40pm.

### Land Categorisation

- Damian Ham said there was no update on this matter at this time.
- Ann reiterated that the committee's preference is that there is one category - to maximise environmental protection for the entire State Park, in particular from future building developments and potential negative impacts.

- The State Government's announcement regarding the Frenchs Forest plan and Aquatic Reserve is imminent.
- Discussion was held about Aquatic Reserve and the importance of the protection of the State Park and natural areas.

### **ACTIONS**

- Keep the committee informed about any grant applications made for the State Park in a timely manner.
- Provide the committee with an update on the Frenchs Forest plan and Aquatic Reserve when information becomes available.
- Capital works updates are to be a standing item for each committee meeting.

## **6.0 AGENDA ITEMS**

- Mayor Cr Michael Regan left the meeting at 6.10pm

### **6.1. WHAT'S HAPPENING IN THE STATE PARK IN 2019/2020?**

#### **DISCUSSION**

- Led by Damian Ham.
- A power point presentation about activities and events to be held at Manly Dam in 2019/20 was displayed at the meeting.

<https://files.northernbeaches.nsw.gov.au/sites/default/files/documents/meetings/edit-meeting/em-manly-dam-committee-12-august-2019/presentation-to-meeting-120819.pdf>

- Damian talked about some of the major regular events at Manly Dam including; Sydney Trail Series, Kids Triathlon, ANZAC Day and Remembrance Day Ceremonies.
- The dates for the ANZAC Day and Remembrance Day Ceremonies are set by Council in consultation with the Manly Warringah War Memorial Remembrance Trust.
- Geraldine Hall raised the importance of giving users of Manly Dam, such as the Water Ski Club, as much notice as possible of upcoming events. This will assist in ensuring that possible conflicts can be managed well.
- Damian said that by the end of this year there will be a new Council Booking System that will provide on-line access to key event dates.
- Chris Buckley is the committee's primary contact information regarding events at Manly Dam.

- Chris Buckley gave an overview of the annual fox baiting program. There is more information about fox baiting (and also current works) available on the Council website.

<https://www.northernbeaches.nsw.gov.au/things-to-do/parks-and-trails/parks/manly-dam>

#### **ACTION**

- Inform key users of the State Park, including the Water Ski Club, of bookings that may affect their activities in a timely manner.

### **6.2. DEVELOPING FUTURE BUDGETS FOR THE STATE PARK**

#### **DISCUSSION**

- Led by Steve Lawler
- Steve provided an overview of the general timing and development of Council's annual budget.

### **6.3. MOUNTAIN BIKE TRAILS - OVERVIEW AND UPDATING THE PLAN**

#### **DISCUSSION**

- Led by Chris Buckley.
- Chris provided an overview of the development of the mountain bike trail in the State Park and value of the 2013 Audit.
- The Mountain Bike Trail Audit Report 2013 was tabled at the meeting:

<https://eservices.northernbeaches.nsw.gov.au/ePlanning/live/Common/Output/LoadGenWebDoc.ashx?id=OINxCT5%2bGVw%3d>

- Damian put to the committee that a workshop be held on-site to discuss mountain bike trail works priorities. These discussions would inform the development of a future works program for the trail. In addition, the bike trail works priorities to be an agenda item for the next meeting. It was agreed that a workshop be held before the next committee meeting.
- This item was also discussed during agenda item 5.0.

#### **ACTIONS**

- A site visit is to be held with the Advisory Committee about the mountain bike trail before the next committee meeting.
- Mountain bike trail future priorities to be an agenda item for the 11 November 2019 committee meeting.

## **6.4. WALKING TRAILS - OVERVIEW AND UPDATING THE PLAN**

### **DISCUSSION**

- Led by Chris Buckley.
- Chris gave an overview of the development of the walking trails in the State Park and the 2017 Audit.
- The Walking Tracks Audit Report 2017 was tabled at the meeting:

<https://eservices.northernbeaches.nsw.gov.au/ePlanning/live/Common/Output/LoadGenWebDoc.ashx?id=jqYnQ%2bJGXhk%3d>

- Damian put to the committee that a workshop be held on-site to discuss trail works priorities. These discussions would inform the development of a future works program for the trails. Also that walking trails works priorities be an agenda item for the next meeting. It was agreed that a workshop be held before the next committee meeting.
- Discussion held about the materials used for boardwalks.
- This item was also discussed during agenda item 5.0.

### **ACTIONS**

- A site visit is to be held with the Advisory Committee about walking trails before the next committee meeting.
- Walking trail future priorities is an agenda item for the 11 November 2019 committee meeting.

## **6.5. DRAFT POLICY MANAGEMENT OF DOGS IN PUBLIC PLACES - OPPORTUNITIES FOR THE STATE PARK**

### **DISCUSSION**

- Led by Damian Ham.
- Damian talked the through the draft policy and informed the committee that the management of dogs in the State Park in the draft policy is aligned with the Manly Dam Plan of Management.
- Damian put forward the idea that an on-leash 'lane' be created at the entry to picnic area 1 to provide more convenient access to the bushland tracks (where dogs are permitted on-leash). Chris Buckley said that staff are often telling people who wish to access these tracks with their dog they need to walk around to another entry point for access. Geraldine suggested that this proposal may lead to people not doing the right thing and encourage dogs into the picnic areas where they are prohibited.

## **6.6. THEMES FOR FUTURE MEETINGS AND WORKSHOPS**

### **DISCUSSION**

- Led by Damian Ham.
- Damian talked through the requests the committee have put forward for future agenda items. It was discussed that the Agenda Log be regularly updated and distributed to the committee and the timing of agenda items be discussed at the next meeting.
- Discussion about future expansion of the boundaries of the State Park and to be an agenda item for a future meeting.
- Discussion about the Beaches Link project and that this project and potential impacts for the State Park be presented at a future meeting (already an action item).
- Geraldine put forward a proposed agenda item for an overview of the uses of the Manly Dam Lake including water skiing, possibly looking at a guest speaker such as a member of the Manly Warringah Water Ski Club's executive committee.
- Ann raised the matter of the proposed development at 181 Allambie Road. Chris Buckley said he had worked closely with the Environment and Sustainability team and a joint submission was made in regard to this proposal.
- Ann requested that the National Heritage listing to be added to agenda for the November meeting. Requested that that committee be given early opportunities to discuss and contribute to the process.
- Steve said he had met with the State Government to discuss matters including their funding program for open space in Frenchs Forest. A letter has been sent from Council requesting funding for open space in the Frenchs Forest plan. The committee to be provided with an update when new information is available.
- Chris Wright has a new role - his contact details to be updated. In his new role it is still appropriate to attend these committee meetings though another officer would be asked to attend 'on the ground' workshops such as the upcoming trail workshops.
- Chris Wright suggested it would be appropriate to have an 'Acknowledgement of Country' at the beginning of each committee meeting. Damian Ham and Chris Wright to discuss the protocol prior to next meeting of 11 November 2019.
- Grants are to be a standing agenda item.

### **ACTIONS**

- Provide an update on the heritage listing for the State Park at the next committee meeting.

- Investigate the suggestion for an 'Acknowledgement of Country' to be done at the beginning of each committee meeting and discuss at the next meeting.
- Grants are to be a standing item for each committee meeting.
- Update the Agenda Log as discussed then distribute to the committee and discuss at the next meeting.

## **7.0 General Business**

### **DISCUSSION**

- Ann raised the matter of representation from Council's Environment and Sustainability team on the committee also that recreation has been a focus of recent meetings and so should environmental matters. Steve Lawler indicated that David Beharrell is the environmental representative for the committee.

### **ACTIONS**

- That a representative of the Council's Environment and Climate Change Business Unit be invited to attend and present on the relationship between the operations of the State Park and their planning and operations.

### **NEXT MEETING**

- Monday 11 November 2019

*The meeting concluded at 7.40pm*

This is the final page of the Minutes comprising 9 pages numbered 1 to 9 of the Manly Warringah War Memorial State Park Advisory Committee meeting held on Monday 12 August 2019.