

GUIDELINES - FINANCIAL ASSISTANCE FOR PRIVATE COASTAL PROTECTION WORKS AT COLLAROY - NARRABEEN BEACH

The storm of June 2016 resulted in significant damage to public and private property along the coastline between Collaroy and South Narrabeen. Council and the NSW Government will contribute up to 20% of the cost of constructing a seawall in front of eligible private properties in order to protect public and private assets from future storm surges. A listing of eligible private properties is attached to the back of these guidelines at Table 1.

These guidelines have been developed to assist eligible property owners in seeking funding assistance. The matters addressed in these guidelines include the process for requesting a grant, the information that must be submitted with an application and the requirements and conditions under which payment will be made.

The total grant funding available to eligible private property owners is limited to \$3,460,000 which is being provided by Council and the NSW Government on a 50:50 basis. Once this funding has been allocated to eligible properties, further funding cannot be guaranteed. You are encouraged to make your submission as soon as you are able to provide all the mandatory documentation in order to secure funding before funds run out.

There are a number of conditions that this funding will relate to and which are detailed below. In the interest of equity and transparency you should make all efforts to ensure your cost estimates are both accurate and realistic so that this funding can be allocated fairly across the eligible properties.

The money will be provided at the completion of the works when confirmation that the coastal protection works have been constructed in accordance with the Development Consent, approved plans and specifications in the consent. Funding will also be subject to a Funding Agreement with Council.

Eligibility

The properties identified in Table 1 of these guidelines are eligible to apply for Financial Assistance towards coastal protection works. To be eligible to receive financial assistance the following criteria will apply:

- The properties must have an approved Development Application for coastal protection works
- The seawall as approved and constructed must meet requirements of the Collaroy-Narrabeen Beach Coastal Protection Works Design Specifications
- The funding will be provided in accordance with the Northern Beaches Coastal Erosion Policy
- The works for which funding is sought must be essential to protecting properties from coastal storms not for an ancillary purpose. Eligible activities are outlined in the Schedule of Eligible Activities.
- The amount being claimed does not exceed 20% of the cost for construction works for the seawall.
- A property does not already have an approved claim for funding from Council
- Works must be completed and all claims for payment of financial assistance must be submitted prior to by 31 December 2021

Schedule of Activities Eligible for Funding

1.	Site establishment (including fencing, signage, stockpiling)
2.	Construction (including site preparation, earthworks & excavation, materials, plant hire, labour)
3.	Supervision (including project management, site works supervision)
4.	Certification (costs associated with engineering review and approval of the installed works)
5.	Final survey demonstrating the location of works as executed.

Activities not Eligible for Funding

- Damage to public or third party assets
- Ancillary works such as private access ways, stairs, fences and landscaping
- Legal fees, planning, design, development and modification application costs, fees and charges payable to Council or any government agency
- Ongoing maintenance of the completed seawall structure or surrounding and additional infrastructure

Funding Amounts

The grant amount allocated to your works will not exceed 20% of the cost of construction of the seawall. This will be based on the cost estimates/quotes submitted with your application for funding. Should the actual costs be higher than the estimate, the funding amount approved via the application process will not be exceeded. Should the actual costs be less than the cost estimate, then the funding allocation will be reduced so as to be 20% of the actual cost.

For this reason, you should make every effort to ensure the cost estimates submitted are realistic and accurate. As a guide to assist you in determining this, it is expected that the cost of the seawall should be estimated at between \$15,000 and \$25,000 per linear metre. This price guide is based on the estimated range for the cost of coastal protection works such as rock revetment and hybrid structures.

You must note that costs are to exclude GST payable by you or your construction contractors where you/ your organisation Grantee is registered or required to be registered for GST. This is because if this is the case you/ your organisation can claim an input tax credit for any GST paid to your contactor.

Process for submitting a grant application

You can submit your application for funding at any time online via Councils Smarty Grants Platform. The application form is very simple but requires you to upload documentation to verify your eligibility and amount you are claiming. The mandatory documentation is detailed below.

Process for assessing applications

Once submitted, your application and its documentation will be reviewed by technical experts including a coastal engineer, an officer from the Office of Environment and Heritage and a council staff member. This panel will review the application and either recommend to the applicant a grant allocation or request further information/documentation from the primary applicant in order to proceed.

The panel will make recommendations to Council's Chief Executive Officer on the amount of funding each application should be allocated.

Once your application has been approved you will receive written acknowledgement confirming the funding allocation attributed to your works. You will be required to enter into a Funding Agreement with Council which will detail any other conditions including record keeping and financial statements to be provided to Council in order to audit and acquit the funding.

Payment of the grant amount will occur once construction of the seawall has been completed and you submit a claim for payment which includes among other things evidence of expenditure in an itemised bill and certification from a structural engineer that the seawall has been built to specification. This documentation must be submitted prior to 31 December 2021. Payment will also be subject to the terms of the Funding Agreement with Council.

Mandatory Documentation

The following documentation must be submitted with your application. Failure to provide all required information will result in your application not proceeding to assessment until the documentation is complete.

- Development Consent including the notice of determination and conditions of consent
- Demonstration of Land Owner's Consent if required
- At least 3 quotes for the work to be undertaken
- Statutory Declaration that the costs/quotes submitted are valid
- Copies of insurances - the Grantee is required to ensure that all contractors undertaking works funded by the Funding Agreement take out and maintain appropriate insurance including workers compensation insurance, public liability insurance of no less than twenty million dollars (\$20,000,000.00)
- Authority to submit signed by all private property owners (where more than one property is covered by a single Development Application)
- Evidence of financial arrangements between all owners to construct and maintain the works.

Process for claiming funds

Subject to the Funding Agreement with Council, eligible property owners will be able to claim the financial assistance upon completion of the works. The following documentation must be submitted prior to claiming the financial support. Failure to provide all required information will result in your application not proceeding to payment until the documentation is complete.

To be eligible for financial assistance, property owners will be required to demonstrate that the works have been certified by a suitably qualified coastal engineer as being constructed in accordance with the Development Consent, approved plans and specifications in the consent, including:



- A declaration by a registered surveyor that all construction is located in accordance with the Development Consent, approved plans and specifications in the consent.
- An occupation certificate for the works.
- An expenditure report attaching original receipts (or certified true copies) of the Grantee's expenditure, and the total Project cost, to the satisfaction of Council (the "Expenditure Report"). The Expenditure Report must be certified by the Project Contractor or Engineer confirming the construction cost expended for the Project in the form of a Statutory Declaration.
- An invoice claim for the grant amount issued to Northern Beaches Council

Payment of financial assistance

The request and associated documentation will be reviewed by the technical panel responsible for assessing the original applications. This panel will recommend release of the financial assistance to Council's Chief Executive Officer subject to the Grantee complying with its Funding Agreement with Council. All claims under the Funding Agreement with Council for payment of financial assistance must be submitted prior to 31 December 2021.



Table 1: Properties eligible for financial assistance for coastal protection works

Address	Property Description
11 Ocean Street Narrabeen NSW 2101	Lot CP SP 5165
1 Goodwin Street Narrabeen NSW 2101	Lot 1 DP 841961
2 Goodwin Street Narrabeen NSW 2101	Lot 2 DP 853885
2A Goodwin Street Narrabeen NSW 2101	Lot 1 DP 853885;
1222 Pittwater Road Narrabeen NSW 2101	Lot 6 DP 78702
1220 Pittwater Road Narrabeen NSW 2101	Lot CP SP 32470
1218 Pittwater Road Narrabeen NSW 2101	Lot A DP 150761
1216 Pittwater Road Narrabeen NSW 2101	Lot B DP 150761 & Lot C DP 150761
1214 Pittwater Road Narrabeen NSW 2101	Lot 2 Sec 23 DP 111254
1A Mactier Street Narrabeen NSW 2101	Lot 1 DP 623993
1204 Pittwater Road Narrabeen NSW 2101	Lot CP SP 971
1196 Pittwater Road Narrabeen NSW 2101	Lot B DP 312655
1194 Pittwater Road Narrabeen NSW 2101	Lot C DP 312655
1192 Pittwater Road Narrabeen NSW 2101	Lot CP SP 2808
1 Clarke Street Narrabeen NSW 2101	Lot 1 Sec 18 DP 7417
1184 Pittwater Road Narrabeen NSW 2101	Lot 6 DP 659074
1182 Pittwater Road Narrabeen NSW 2101	Lot CP SP 66999
1180 Pittwater Road Narrabeen NSW 2101	Lot 5 Sec 17 DP 7417
1178 Pittwater Road Narrabeen NSW 2101	Lot 4 Sec 17 DP 7417
1176 Pittwater Road Narrabeen NSW 2101	Lot 3 Sec 17 DP 7417
1174 Pittwater Road Narrabeen NSW 2101	Lot 2 Sec 17 DP 7417
1172 Pittwater Road Narrabeen NSW 2101	Lot CP SP 3877
1168 Pittwater Road Collaroy NSW 2097	Lot 1 DP 970200
1166A Pittwater Road Collaroy NSW 2097	Lot 71 DP 1011242
1166B Pittwater Road Collaroy NSW 2097	Lot 72 DP 1011242
1164 Pittwater Road Collaroy NSW 2097	Lot A DP 302895
1162 Pittwater Road Collaroy NSW 2097	Lot B DP 302895
1160 Pittwater Road Collaroy NSW 2097	Lot C DP 302895
1158 Pittwater Road Collaroy NSW 2097	Lot 1 DP 1016094
1156 Pittwater Road Collaroy NSW 2097	Lot 1 DP 313699 & Lot C DP 954998
1154 Pittwater Road Collaroy NSW 2097	Lot B DP 954998



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1150 Pittwater Road Collaroy NSW 2097	Lot CP SP 2949
1144 Pittwater Road Collaroy NSW 2097	Lot 7 Sec 13 DP 111254
1142 Pittwater Road Collaroy NSW 2097	Lot 6 Sec 13 DP 111254
1140 Pittwater Road Collaroy NSW 2097	Lot 1 DP 10757;
1138 Pittwater Road Collaroy NSW 2097	Lot 2 DP 10757
1136 Pittwater Road Collaroy NSW 2097	Lot 3 DP 10757
1134 Pittwater Road Collaroy NSW 2097	Lot 4 DP 10757
1132 Pittwater Road Collaroy NSW 2097	Lot 5 DP 10757
1130 Pittwater Road Collaroy NSW 2097	Lot 1 DP 121939
1128 Pittwater Road Collaroy NSW 2097	Lot A DP 167490
1126 Pittwater Road Collaroy NSW 2097	Lot 1 DP 170202;
1122 Pittwater Road Collaroy NSW 2097	Lot CP SP 677
1114 Pittwater Road Collaroy NSW 2097	Lot CP SP 1977
1112 Pittwater Road Collaroy NSW 2097	Lot 2 DP 306168
1 Frazer Street Collaroy NSW 2097	Lot 1 DP 306168
1106 Pittwater Road Collaroy NSW 2097	Lot 8 Sec 9 DP 5234
1104 Pittwater Road Collaroy NSW 2097	Lot A DP 404802
1096 Pittwater Road Collaroy NSW 2097	Lot CP SP 450