



If you need help lodging your form, contact us		Office use only		
<b>Email</b>	council@northernbeaches.nsw.gov.au	<b>Form ID</b>	1004	
<b>Phone</b>	1300 434 434	<b>TRIM Ref</b>	C000098	
<b>Customer Service Centres</b>	<b>Manly</b> Townhall, 1 Belgrave Street Manly NSW 2095	<b>Dee Why</b> Civic Centre, 725 Pittwater Road Dee Why NSW 2099	<b>Last Updated</b>	16 August 2017
	<b>Mona Vale</b> 1 Park Street Mona Vale NSW 2103	<b>Avalon</b> 59A Old Barrenjoey Road Avalon Beach NSW 2107	<b>Business Unit</b>	Finance
			<b>Application No.</b>	<input type="text"/>
			<b>Receipt No.</b>	<input type="text"/>

Privacy Protection Notice	
<b>Purpose of collection:</b>	For Council to provide services to the community
<b>Intended recipients:</b>	Northern Beaches Council staff
<b>Supply:</b>	If you choose not to supply your personal information, it may result in Council being unable to provide the services you seek
<b>Access/Correction:</b>	Please contact Customer Service on 1300 434 434 to access or correct your personal information

### Part 1: Applicant Details

<b>1.1 APPLICANT DETAILS</b>			
Applicant name	<input type="text"/>		
ABN	<input type="text"/>		
Address	<input type="text"/>		
Suburb	<input type="text"/>	Postcode	<input type="text"/>
Phone	<input type="text"/>	Mobile	<input type="text"/>
Email	<input type="text"/>		
Your Reference	<input type="text"/>		

<b>1.2 FEES</b>			
Standard Certificate	\$80	Urgent Certificate (Additional)	+\$40

<b>1.3 PROPERTY DETAILS</b>			
Rates reference / Property / Assessment number	<input type="text"/>		
Owner(s) of the property	<input type="text"/>		
House number	<input type="text"/>	Street name	<input type="text"/>
Suburb	<input type="text"/>	Postcode	<input type="text"/>
Lot Number	<input type="text"/>	DP or Strata No	<input type="text"/>
Applicant's signature	<input type="text"/>	Date	<input type="text"/>

**THIS PAGE IS BLANK**

**THIS PAGE IS NOT TO BE SCANNED**

**ALL HARD COPIES TO BE DESTROYED  
ACCORDING TO PROCEDURES**

Payment may be made in person by Cash, EFTPOS, Cheque or Credit Card; mail by Cheque or Credit Card; or fax by Credit Card. Council Payment FAX NO: (02) 9971 4522.

Credit Card Details			
Please charge my	<input type="radio"/> Mastercard	<input type="radio"/> Visa	<input type="radio"/> American Express
Amount	\$		

Name as appears on card														
Card Number														
Expiry Date														

Signature													
Daytime Phone Number													
Date													

Please note: All credit card payments are subject to a 0.7% service fee

**ALL HARD COPIES TO BE DESTROYED  
ACCORDING TO PROCEDURES**

**THIS PAGE IS NOT TO BE SCANNED**