

MINUTES

NORTHERN BEACHES COUNCIL LOCAL TRANSPORT FORUM MEETING

held in the Flannel Flower Room, Civic Centre, Dee Why on

TUESDAY 2 SEPTEMBER 2025

Minutes of a meeting of the Northern Beaches Council Local Transport Forum

held on Tuesday 2 September 2025

in the Flannel Flower Room, Civic Centre, Dee Why

Commencing at 09:58 AM

ATTENDANCE:

Voting Members

Chair –Northern Beaches Council - Councillor	Mr Nicholas Beaugeard
Member for Pittwater MP Representative	Mr Matt Haran
Member for Manly Mr J Griffin MP Representative	Ms Adele Heasman
Member for Wakehurst Mr M Regan MP Representative	Mr Paul Murphy
Transport for NSW – Network & Safety Officer	Ms Samantha Morley
Northern Beaches Police Command, Dee Why	Senior Constable Adam Castleden

Non Voting Members

Keolis Downer Northern Beaches Bus Operations	Mr James Makasiale
ComfortDelgro Company (ex Forest Coach Lines)	Mr Ben Parker

Officers

Director Transport and Assets	Mr Campbell Pfeiffer
Executive Manager - Transport and Civil Infrastructure	Mr Craig Sawyer
Executive Manager - Capital Projects	Ms Eva Havenstein
Manager – Transport Network	Mr Phil Devon
Traffic Engineering Coordinator	Mr James Brocklebank
Traffic Engineer	Ms Leila Kazemnezhad
Traffic Engineer	Ms Dolma Negi
Traffic Officer	Ms Gabriela Grano
Traffic Officer	Mr Linji Chen
Engineering Intern	Ms Hannah Ealey
Manager, Major Infrastructure Projects	Mr Andrew Camarsh
Senior Project Officer - Capital Projects	Mr Lee Steadman
Senior Engineer - Construction and Maintenance	Mr Thomas Lawler
Strategic Transport Coordinator	Ms Anneli Clasié
Community Liaison Coordinator	Mr Andrew Johnston
Coordinator - Rangers	Mr John Hoeben
Specialist Administration Officer	Ms Mia Creed

Visitor

Ms Margaret Chu
Mr Gary Lightfoot
Mr Stephen Todd

1.0 APOLOGIES

Mr Michael Lane

Mr Dave Musgrove

2.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS AND DECLARATION OF PECUNIARY AND CONFLICTS OF INTEREST

2.1 MINUTES OF THE NORTHERN BEACHES COUNCIL LOCAL TRANSPORT FORUM MEETING HELD ON 5 AUGUST 2025

RECOMMENDATION

That the minutes of the Northern Beaches Council Local Transport Forum Meeting held on 5 August 2025, copies of which were previously circulated to all members, are hereby confirmed as a true and correct record of the proceedings of that meeting.

2.2 DECLARATION OF PECUNIARY AND CONFLICTS OF INTEREST

NIL

3.0 REPORTS TO PROCEED TO COUNCIL FOR APPROVAL

Nil

4.0 REPORTS FOR APPROVAL BY COUNCIL DELEGATION

4.1 PITTWATER ELECTORATE - PITTWATER WARD - MCCARR'S CREEK ROAD CHURCH POINT - ROAD AND TRAFFIC ADJUSTMENTS

PROCEEDINGS IN BRIEF

The Chair welcomed and invited the three residents to individually address the committee. Bayview Church Point Residents Association representative Mr Stephen Todd thanked Council for involving residents with the planning and all the consultation which was conducted for this project. Mr Todd stated that the current plan minimizes many of the current safety issues.

Ms Margaret Chu noted that Council has been responsive to resident's feedback, however they still have concerns about the safety and practicality of the proposed option. Ms Chu advised that they engaged an independent traffic consultant who developed a plan which they believed to be safer.

Mr Gary Lightfoot stated that the optimal position for a pedestrian crossing would be closest to the road apex. Mr Lightfoot raised concern about the amount of competing activity within the shared path and that the bollards will create further safety risks during garbage collection, as the truck will have to reserve into the shared zone.

The residents left the meeting after making their presentations

A prepared statement by Mr John Powell was also tabled raising concerns about the location of the proposed ingress/egress point and the embankment affect the sight lines

Staff advised that Councils design considers pedestrian safety, parking, Aboriginal heritage site, local businesses and residents. Ms Havenstein noted that a refuge minimises parking loss however advised that if a marking pedestrian crossing was implemented as requested by residents there was a potential to lose 6 parking spaces. Ms Havenstein also advised that when the safety audit was conducted the entry and exit point for residents was investigated with the auditor of the view that a superior location was not able to be identified.

Mr Matt Haran congratulated Council on the community consultation. Mr Haran requested further information regarding the comment made about the bollards within the shared zone.

Staff advised that due to the number of factors that must be considered, the bollards provide further safety for pedestrians and don't constrain the zone. Staff also advised that the issue regarding the garbage collection is not a new issue it reflects the current situation. The proposal will however widen the access to better accommodate the truck.

Staff noted the resident's plan includes a marked pedestrian crossing and the entry point for the residents is about 4 car spaces to the left than Council's. The residents plan would require a lot more excavation and it doesn't take the Aboriginal heritage site into consideration.

Mr James Makasiale raised concern about if the buses had to divert would there still be space for them to do so. Staff advised that buses would still have room to turnaround if required.

Mr Nicholas Beaugeard congratulated staff for all the work that has gone into this project.

The Local Transport Forum supports the below recommendation

RECOMMENDATION TO LOCAL TRANSPORT FORUM

That the Local Transport Forum supports the:

1. Realignment of McCarrs Creek Road, installation of appropriate traffic calming and pedestrian safety works inclusive of line marking and signage on the plans provided.

2. Staff's request to Transport for NSW approve an extension of the existing 40km/h HPA zone to the east by approximately 180m. No speed zone change will be implemented until approval is received in writing from Transport for NSW.

4.2 MANLY ELECTORATE - DA2022/0193 & MOD2024/003 - 199-205 PITTWATER ROAD, MANLY - PARKING CHANGES DUE TO THE DEVELOPMENT

PROCEEDINGS IN BRIEF

The Local Transport Forum supports the below recommendation

RECOMMENDATION TO LOCAL TRANSPORT FORUM

That the Local Transport Forum supports the:

1. Installation of an 8.8-metre loading zone adjacent to the site frontage on Golf Parade.

4.3 PITTWATER ELECTORATE - PITTWATER WARD - OLD WHARF RESERVE (28C HUDSON PARADE), CLAREVILLE - NO PARKING MOTOR VEHICLE EXCEPTED

PROCEEDINGS IN BRIEF

The Local Transport Forum supports the below recommendation

RECOMMENDATION TO LOCAL TRANSPORT FORUM

That the Local Transport Forum supports the:

1. Installation of No Parking Motor Vehicle Excepted signs on Old Wharf Reserve Access Road, Clareville
2. Installation of a W1-5(L) Winding Road Symbolic Sign to replace obsolete written signage at the entry to Old Wharf Road.
3. Installation of No Stopping signage to reinforce the legislative requirement for a clear 3m travel path along the access road from Hudson Parade down to the carpark.
4. Notes that processes are available to temporarily overwrite parking restrictions via a Traffic Management Plan Permit for special events.

4.4 PITTWATER ELECTORATE - PITTWATER WARD - PERAK STREET, MONA VALE - 1/4P TIMED PARKING

PROCEEDINGS IN BRIEF

Ms Adele Heasman enquired if the rangers will continue to patrol the parking within the street.

Staff advised that it would continue to be closely monitored

The Local Transport Forum supports the below recommendation

RECOMMENDATION TO LOCAL TRANSPORT FORUM

That the Local Transport Forum supports the:

1. Installation of 15m of 15-minute (1/4P) Timed Parking 8am - 3pm MON – FRI

5.0 MATTERS FOR NOTATION

5.1 WORKS ZONE APPROVALS

PROCEEDINGS IN BRIEF

The Local Transport Forum supports the below recommendation

RECOMMENDATION TO LOCAL TRANSPORT FORUM

That the Local Transport Forum notes the delegated approval or Works Zones described above.

PROCEEDINGS IN BRIEF

COUNCIL CONTROLLED ROAD NETWORK			
General Business Agenda Item	Brief Description of Action	Responsible Officer/ Authority	Latest Update
<p>November 2023 Item 6.2</p>	<p>Roundabout Sydney Road/Frenchs Forest Road 4/6/24: Staff advised that the matter was discussed with the solution improving pedestrian safety at this roundabout intersection with the Traffic Team in regard to installing combined traffic lights and a pedestrian crossing, and he noted that funding may be available as it is located in a school zone.</p> <p>Adele Heasman requested this matter be escalated as the proposed traffic signals are the safest option for pedestrian safety and she advised that James Griffin MP will provide a letter of support to TfNSW, requesting their assistance to fund the installation of traffic lights.</p> <p>It was agreed that Staff write to TfNSW requesting funding for traffic lights and Adele Heasman will provide the letter of support to accompany his letter. Staff will update the Traffic Committee at next month’s LTC meeting.</p> <p>2/7/24: Staff advised he has spoken with TfNSW who are reviewing the traffic modelling.</p> <p>6/8/24: Staff advised that there is no update from TfNSW regarding Roundabout signals.</p> <p>3/12/24: Funding has been accepted for the 25/26 period.</p> <p>3/2/25: Staff advised that the roundabout is to remain until funding becomes available for TfNSW to undertake upgrade works.</p> <p>4/3/25: Adele Heasman expressed concern regarding the safety of the school children, however there was no update on the project.</p>		

General Business Agenda Item	Brief Description of Action	Responsible Officer/ Authority	Latest Update
	<p>1/4/25: Staff advised that a response has been sent to the local members' office, regarding the proposal on adding a pedestrian crossing on Ethel Street and Sydney Road west of the intersection. No further updates.</p> <p>6/5/25: Staff advised speed and volume counts have been collected on the council legs of the intersection.</p> <p>3/6/25: Staff advised matter is ongoing with no update.</p> <p>1/7/25 Staff advised that land surveying for 2 potential crossing legs on the Council legs of the intersection was undertaken last week. No concept designs have been prepared yet.</p> <p>4/8/25 Council staff advised that the concept design is complete. Council is currently applying for funding. Ms Adele Heasman noted that the Member for Manly is in support of the grant application.</p> <p>2/9/25 Staff advised the concept design is ready, and they are following the Ausgrid process to get streetlighting designs developed and approved. Once finalized Council will be submitting the plan to Transport NSW for funding.</p>	<p>Council</p> <p>Adele Heasman</p>	<p>4/8/25</p>

RECOMMENDATION TO LOCAL TRANSPORT FORUM

That the Local Transport Forum notes the updated Ongoing Actions summary and agreed to remove this matter from the list of items.

6.0 GENERAL BUSINESS

6.1 GENERAL BUSINESS

PROCEEDINGS IN BRIEF

Mr James Makasiale requested that the bus stop and seat on Fisher Rd Dee Why be reinstated as construction had now finished at the adjacent work site. Staff advised council will ensure that the pre-existing facilities are reinstated.

Mr Matt Haran enquired about the need for the existing taxi rank in Avalon as it doesn't get used. Staff will review this and including engagement with the taxi council.

Ms Adele Heasman queried the hoon driving behaviour and accident which occurred on Abbott Rd and asked if the Police could monitor this road for speeding. Senior Constable Adam Castleden advised he will pass this onto the highway patrol crews to monitor, but advised that investigations had found that this was an isolated incident with it noted that the street was already well treated with traffic calming and subject to a 40km/h speed limit.

Ms Adele Heasman thanked Council for installing the cyclist decals on the Corso and requested if some more could be placed a little further down to ensure they are seen. Ms Heasman also requested for the rangers to monitor cyclists activity through the Corso specifically during the markets.

Mr Nicholas Beaugeard requested for staff to write to everyone who spoke at the meeting or wrote to the committee and advise them of the outcome. Staff confirmed that this was standard practice.

The meeting concluded at 10:45am

This is the final page of the Minutes comprising 9 pages numbered 1 to 9 of the Northern Beaches Council Local Transport Forum meeting held on Tuesday 2 September 2025 and confirmed on Tuesday 7 October 2025