



northern
beaches
council

MINUTES

NORTHERN BEACHES COUNCIL LOCAL TRANSPORT FORUM

held in the Flannel Flower Room, Civic Centre, Dee Why on

TUESDAY 5 AUGUST 2025

**Minutes of the Northern Beaches Council Local Transport Forum
held on Tuesday 5 August 2025
in the Flannel Flower Room, Civic Centre, Dee Why
Commencing at 10:00 AM**

ATTENDANCE:

Forum Members

Chair –Northern Beaches Council - Councillor	Mr Nicholas Beaugeard
Member for Pittwater MP Representative	Mr Matt Haran
Member for Davidson Mr M Cross MP Representative	Mr Michael Lane
Member for Manly Mr J Griffin MP Representative	Ms Adele Heasman
Member for Wakehurst Mr M Regan MP Representative	Mr Paul Murphy
Transport for NSW – Network & Safety Officer	Ms Samantha Morley
Northern Beaches Police Command, Dee Why	Senior Constable Adam Castleden

Advisory Members

Keolis Downer Northern Beaches Bus Operations	Mr James Makasiale
Comfort Delgro Company (ex Forest Coach Lines)	Mr Ben Parker
Manly Warringah Cabs Cooperative Society Ltd	TBC
Cycling Representative	Mr Dave Musgrove

Officers

Director Transport and Assets	Mr Campbell Pfeiffer
Executive Manager - Transport and Civil Infrastructure	Mr Craig Sawyer
Manager – Transport Network	Mr Phill Devon
Traffic Engineering Coordinator	Mr James Brocklebank
Traffic Engineer	Ms Leila Kazemnezhad
Traffic Engineer	Ms Dolma Negi
Traffic Officer	Ms Gabriela Grano
Traffic Officer	Mr Linji Chen
Traffic Officer	Mr Nicholas Murace
Traffic Officer	Mr Bibek Dallakoti
Engineering Intern	Ms Hannah Ealey
Acting Manager - Rangers	Mr Geoff Johnson
Executive Assistant to Chief Executive Officer	Ms Liz Reeves
Specialist Administration Officer	Ms Coral Appel

Visitor

1.0 APOLOGIES

Nil

**2.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS AND
DECLARATION OF PECUNIARY AND CONFLICTS OF INTEREST**

**2.1 MINUTES OF THE NORTHERN BEACHES COUNCIL LOCAL TRAFFIC COMMITTEE
MEETING HELD ON 1 JULY 2025**

RECOMMENDATION

That the minutes of the Northern Beaches Council Local Traffic Committee Meeting held on 1 July 2025, copies of which were previously circulated to all members, are hereby confirmed as a true and correct record of the proceedings of that meeting.

2.2 DECLARATION OF PECUNIARY AND CONFLICTS OF INTEREST

NIL

3.0 REPORTS TO PROCEED TO COUNCIL FOR APPROVAL

Nil

4.0 REPORTS FOR APPROVAL BY COUNCIL DELEGATION

4.1 MANLY ELECTORATE - CURL CURL WARD - MILES STREET, BROOKVALE - LOADING ZONE

PROCEEDINGS IN BRIEF

The Local Transport Forum supports the below recommendation.

RECOMMENDATION TO TRANSPORT FORUM

That the Transport Forum supports the:

1. Introduction of a 9m Loading Zone on the south side of Miles Street, Brookvale on the side frontage of 11 Ada Avenue east of Ada Avenue.

4.2 PITTWATER ELECTORATE - PITTWATER WARD - 1722 PITTWATER ROAD, BAYVIEW - NO PARKING MOTOR VEHICLE EXCEPTED

PROCEEDINGS IN BRIEF

The Local Transport Forum supports the below recommendation.

RECOMMENDATION TO TRANSPORT FORUM

That the Transport Forum supports the:

1. Installation of approximately 85m of No Parking Motor Vehicles Excepted on the northern side of Pittwater Road between the existing Bus Zone and the 90-degree parking spaces (which are subject to timed parking restrictions), and in the parking indent on the southern side of Pittwater Road in front of No 1941 to No. 1951 Pittwater Road.

4.3 PITTWATER ELECTORATE - PITTWATER WARD - MACPHERSON STREET/BRANDS LANE, WARRIEWOOD - INDENTED PARKING BAYS

PROCEEDINGS IN BRIEF

The Local Transport Forum supports the below recommendation

RECOMMENDATION TO TRANSPORT FORUM

That the Transport Forum supports the:

1. Installation of indented parking bays on the south side of Brands Lane and the east side MacPherson Street fronting 16 MacPherson Street
2. Implementation of 4P timed parking restrictions applying 8am to 6pm Monday to Sunday within those indented parking bays
3. Introduction of a No Stopping restriction on both sides of Brands Lane other than in the indented parking bay.
4. Replacement of the existing painted mini roundabout on Brands Lane with a mountable concrete roundabout at its junction with the private access road into the development at 16 MacPherson Street

4.4 PITTWATER ELECTORATE - PITTWATER WARD - 39 HILLTOP ROAD, AVALON BEACH - NO STOPPING LINES

PROCEEDINGS IN BRIEF

Mr Matt Haran requested details on the proposal after representations from a constituent related to the reason behind the proposal and how this outcome was determined.

Staff advised that this option provides the least impact on residential parking whilst allowing access for emergency services, also noting that the carriageway is particularly narrow at less than 6 metres wide meaning it is unlikely that two vehicles could park opposite each other and allow for the 3m carriageway to be maintained. It allows the compliance team to manage the site more effectively.

The Local Transport Forum supports the below recommendation

RECOMMENDATION TO TRANSPORT FORUM

That the Transport Forum supports the:

1. Installation of No Stopping yellow kerb line on the eastern side of Hilltop Road between the existing two-way barrier (double dividing) lines, from No. 39 to No. 47 Hilltop Road.

4.5 PITTWATER ELECTORATE - PITTWATER WARD - 55 OLD BARRENJOEY ROAD, AVALON BEACH - EXTENSION OF 10-MINUTE TIMED PARKING

PROCEEDINGS IN BRIEF

The Local Transport Forum supports the below recommendation

RECOMMENDATION TO TRANSPORT FORUM

That the Transport Forum supports the:

1. Extension of the existing 10-min Timed Parking so that it applies from 7am to 7pm EVERYDAY

4.6 WAKEHURST ELECTORATE - FRENCHS FOREST WARD - ARTHUR STREET, FORESTVILLE - NO STOPPING AND TWO-WAY BARRIER LINES

PROCEEDINGS IN BRIEF

Mr Paul Murphy thanked Council for reviewing the previously approved option and queried the degree of parking loss associated with the revised proposal. Staff advised that the option now proposed was the safest option address the concerns raised while catering better for safety for vehicles exiting driveways. He advised that the VMS currently in place would not be remaining on a long term basis as it would then lose its impact. It may be returned at a future time to again assist in raising awareness of speeds

The Local Transport Forum supports the below recommendation

RECOMMENDATION TO TRANSPORT FORUM

That the Transport Forum supports the:

1. Installation of Two-way Barrier Lines from the driveway of No. 79 to the driveway of No. 69 Arthur Street. No Stopping yellow kerb lines will be installed along the northern side of Arthur Street for the entire length between No.92 & Pira Place to prevent on-street parking while allowing parking on the southern side except for approx. 15m at the bend between No. 71 and 73

4.7 WAKEHURST ELECTORATE - CURL CURL WARD - ALFRED STREET, NARRAWEENA, TIMED PARKING CHANGES

PROCEEDINGS IN BRIEF

Mr Paul Murphy enquired as to the consultation process. Staff advised that a corflute sign with a QR code was erected at the site of the proposed change as well as distribution of a consultation letter to impacted properties.

The Local Transport Forum supports the below recommendation

RECOMMENDATION TO TRANSPORT FORUM

That the Transport Forum supports the:

1. Replacement of existing 1P timed parking on the west side of Alfred Street, Narraweena, south of McIntosh Street with 1/2P timed parking applying 8:30am to 6:00pm Every Day

4.8 WAKEHURST ELECTORATE - NARRABEEN WARD - 50 ALEXANDER STREET, COLLAROY - NO PARKING

PROCEEDINGS IN BRIEF

The Local Transport Forum supports the below recommendation

RECOMMENDATION TO TRANSPORT FORUM

That the Transport Forum supports the:

1. Installation of No Parking restriction along the southern side of Alexander Street from No.50 to No. 60.

4.9 WAKEHURST ELECTORATE - CURL CURL WARD - CROSS STREET, BROOKVALE - TEMPORARY BUS ZONE RELOCATION

PROCEEDINGS IN BRIEF

Mr Paul Murphy noted that this arrangement had been used previously when bus access to the interchange had been blocked due to road works and enquired as to what feedback had been provided previously. Mr. Murphy also asked whether it was intended that the this a temporary bus zone would be for drop off and pick up zone or just a drop off zone and would the Bus companies notify passengers.

Staff advised that feedback had been received that it was inconvenient for passengers to have to walk to/from Cross Street however while this was noted it was the most appropriate short term location while the interchange was inaccessible. It was also confirmed that both drop off and pick up zones would operating from Cross Street. Drop off east of Green Street and pick up west of Green Street. Keolis Downer and Comfort Delgro Company (CDC) confirmed that they were supportive of the temporary arrangements and had been involved in the development of the arrangements. They will be arranging notification and redirection notices for bus passengers.

The Local Transport Forum supports the below recommendation

RECOMMENDATION TO TRANSPORT FORUM

That the Transport Forum supports the:

1. Installation of a temporary Bus Zone on the south side of Cross Street between Dale Street and Green Street for approximately a 4-week period from 1 September throughout the carpark works impacting on access to the Mall Bus Interchange.
2. Reinstatement of pre-existing No Stopping on Cross Street when the temporary Bus Zone is no longer required.

4.10 WAKEHURST ELECTORATE - NARRABEEN WARD - 68-70 TORONTO AVENUE, CROMER - TEMPORARY CENTRELINE REALIGNMENT FOR WORKS ZONE DUE TO DEVELOPMENT

PROCEEDINGS IN BRIEF

The Local Transport Forum supports the below recommendation

RECOMMENDATION TO TRANSPORT FORUM

That the Transport Forum supports the:

1. Relocation of pavement linemarking by 2m to the south to facilitate a Works Zone at 68-70 Toronto Avenue

5.0 MATTERS FOR NOTATION

5.1 WORKZONE APPROVALS

PROCEEDINGS IN BRIEF

The Local Transport Forum supports the below recommendation

RECOMMENDATION TO TRANSPORT FORUM

That the Local Transport Forum notes the delegated approval of Works Zones described in the Agenda.

5.2 ONGOING ACTIONS UPDATE

PROCEEDINGS IN BRIEF

COUNCIL CONTROLLED ROAD NETWORK			
General Business Agenda Item	Brief Description of Action	Responsible Officer/ Authority	Latest Update
<p>November 2023</p> <p>Item 6.2</p>	<p>Roundabout Sydney Road/Frenchs Forest Road</p> <p>4/6/24: Staff advised that the matter was discussed with the solution improving pedestrian safety at this roundabout intersection with the Traffic Team in regard to installing combined traffic lights and a pedestrian crossing, and he noted that funding may be available as it is located in a school zone.</p> <p>Adele Heasman requested this matter be escalated as the proposed traffic signals are the safest option for pedestrian safety and she advised that James Griffin MP will provide a letter of support to TfNSW, requesting their assistance to fund the installation of traffic lights.</p> <p>It was agreed that Staff write to TfNSW requesting funding for traffic lights and Adele Heasman will provide the letter of support to accompany his letter. Staff will update the Traffic Committee at next month's LTC meeting.</p> <p>2/7/24: Staff advised he has spoken with TfNSW who are reviewing the traffic modelling.</p> <p>6/8/24: Staff advised that there is no update from TfNSW regarding Roundabout signals.</p>		

General Business Agenda Item	Brief Description of Action	Responsible Officer/ Authority	Latest Update
	<p>3/12/24: Funding has been accepted for the 25/26 period.</p> <p>3/2/25: Staff advised that the roundabout is to remain until funding becomes available for TfNSW to undertake upgrade works.</p> <p>4/3/25: Adele Heasman expressed concern regarding the safety of the school children, however there was no update on the project.</p> <p>1/4/25: Staff advised that a response has been sent to the local members' office, regarding the proposal on adding a pedestrian crossing on Ethel Street and Sydney Road west of the intersection. No further updates.</p> <p>6/5/25: Staff advised speed and volume counts have been collected on the council legs of the intersection.</p> <p>3/6/25: Staff advised matter is ongoing with no update.</p> <p>1/7/25 Staff advised that land surveying for 2 potential crossing legs on the Council legs of the intersection was undertaken last week. No concept designs have been prepared yet.</p> <p>4/8/25 Council staff advised that the concept design is complete. Council is currently applying for funding. Ms Adele Heasman noted that the Member for Manly is in support of the grant application.</p>	<p>Council Adele Heasman</p>	<p>4/8/25</p>

RECOMMENDATION TO TRANSPORT FORUM

That the Transport Forum notes the Updated Ongoing Actions summary.

6.0 GENERAL BUSINESS

6.1 GENERAL BUSINESS

PROCEEDINGS IN BRIEF

Local MP representatives requested clarification on how the Local Transport Forum would differ from the Local Traffic Committee in terms of its operation. The chair advised that it was his intent for it to continue operate on a consensus basis with it his intent to ensure that all the previous voting and non voting members had an opportunity to raise concerns on any item with those views taken into account. Campbell Pfeiffer confirmed that the new delegation gave Council greater powers to approve matters by delegation and advised that he was to attend a briefing which would hopefully provide clarity on how the Transport Forum should operate moving forward. The chair advised that much would depend on how the Terms of Reference for the Forum were drafted and confirmed that this would be carefully done.

The cycling representative also requested that cyclist views continued to be given consideration under the Transport Forum.

Mr Paul Murphy advised that he has recently emailed Ms Liz Reeves regarding the recent parking changes in Regent Street Dee Why enquiring about consultation undertaken in advance of the change. Craig Sawyer confirmed that a response was being prepared.

Mr Matt Haran enquired as to the process is for addressing the potholes on local roads after storm events and heavy rain. He requested a link be provided to members of the Forum to enable easier reporting of potholes. Mr Craig Sawyer said he would provide this.

Mr Haran also advised that there is some rippling on Wakehurst Parkway at Grenfell Avenue, Narrabeen. Mr Craig Sawyer asked him to forward the details and Council staff will investigate.

The meeting concluded at

10:44 am.

This is the final page of the Minutes comprising 11 pages
numbered 1 to 11 of the Northern Beaches Council Local Transport Forum
held on Tuesday 5 August 2025 to be confirmed on Tuesday 2 September 2025