

# Scores on Doors - Food Business Inspection Request for Rating Review 2025/2026



If you need help lodging your form, contact us				Office use only	
Email	council@northernbeaches.nsw.gov.au			Form ID	2094
Phone	1300 434 434			Last Updated	June 2025
Customer Service Centres	<b>Manly</b> Town Hall, 1 Belgrave Street, Manly NSW 2095	<b>Dee Why</b> Civic Centre, 725 Pittwater Road, Dee Why NSW 2099	<b>Mona Vale</b> 1 Park Street, Mona Vale NSW 2103	Business Unit	Environmental Compliance
				Application No.	
				Receipt No.	

Privacy Protection Notice	
Purpose of collection	For Council to provide services to the community
Intended recipients	Northern Beaches Council staff
Supply	If you choose not to supply your personal information, it may result in Council being unable to provide the services you seek
Access/correction	Please contact Customer Service on 1300 434 434 to access or correct your personal information

Payment options	
In person	Visit one of our Customer Service Centres (listed above) to apply and pay over the counter:
Via post	Send the completed application form and cheque payment to: Northern Beaches Council, PO Box 82, Manly NSW 1655. Please allow extra time for this option.
Via email	Send the completed application form to council@northernbeaches.nsw.gov.au and we will call you for payment. Please allow extra time for this option and note the application is not assessed until payment is received.
<b>Please note, all credit / debit card payments attract a 0.5% surcharge.</b>	

About this form
<p>A food business proprietor can request a Scores on Doors rating review by submitting this form and paying the associated fee.</p> <p>One rating review request will be considered per financial year with the outcome of the decision advised in writing.</p> <p>If approved, the rating review inspection will be unannounced and will occur within three (3) months from the approval of the review.</p> <p>Any significant compliance issues which received a breach that scores an '8' or '4' on the Food Premises Assessment Report identified during the business's routine hygiene inspection must be rectified prior to submitting this form.</p> <p>Prior to submitting this form it is highly recommended that the Food Premises perform a Food Business Self Assessment (<a href="http://northernbeaches.nsw.gov.au/council/forms/food-business-self-assessment">northernbeaches.nsw.gov.au/council/forms/food-business-self-assessment</a>).</p> <p>Important: The rating review inspection is treated the same as a standard food premises inspection with a complete inspection conducted. The outcome of the inspection may result in a higher star rating, a lower star rating or no change in the star rating.</p> <p>Please note: All 3, 4 and 5 star Scores on Doors ratings are published on the Scores on Doors Website. Premises which fail to achieve a rating will also be published on the website showing zero stars and defined as 'minimum standards not achieved'.</p>

## Part 1: Applicant & premises details

It is important that we are able to contact you if we need more information. Please give us as much detail as possible.			
Registered name of business			
Registered ATO address			
Suburb		Postcode	
ABN / ACN number			
Trading name of business			
Trading address of business			
Suburb		Postcode	
Contact person's full name (for Council Enquiries)			
Phone		Alternate	
Owner		Tenant	
Email			
Food Safety Supervisor (FSS) name			
FSS Registration number		Expiry date	
<ul style="list-style-type: none"><li>• I declare that the information provided on this form is accurate, complete and correct.</li><li>• I declare that I have the necessary records and/or documentation to support this registration form.</li></ul>			
Applicant's signature		Date	
Applicant's full name			

## Part 2: Fees

Scores on Doors review application	\$425
2 day urgency fee	\$306
3 - 10 day urgency fee	\$141