



Purpose: This form is used to seek Owner's Consent for proposed new infrastructure on a public reserve under Council's care, control and management.

Owner's Consent is required from Council when:

- Seeking a grant to fund proposed infrastructure on Council Reserve
- Lodging a Development Application for proposed infrastructure on Council Reserve
- Seeking to construct infrastructure on Council Reserve that does not require a Development Application

Please nominate the consent being sought:

New Infrastructure

DA lodgement

Grant Application

Applicant Details

Name of Applicant:

Name of Organisation:

Location of works:

Contact Number:

Position:

Telephone:

Email:

ABN/CAN: *(If Applicable)*

Project Description

Please attach any relevant information

State the purpose of the works and the role it will play in delivering a service e.g. paths for improved access, storage for equipment etc.



Community Impact	
<p>What is the community benefit of the proposal?</p> <p><i>Briefly describe the benefit and how this proposal will deliver that need.</i></p>	
<p>Have you discussed this proposal with the sporting groups, neighbours, other stakeholders and anyone else affected?</p> <p><i>Briefly describe the consultation and attach supporting letters from the neighbours/groups to this application.</i></p>	

Design Issues <i>(Please attach any relevant information)</i>			
Does the design consider:	Yes	No	N/A
Security			
Durability			
Utility			
Vandal Proofing			
Energy Efficiency			
Water Saving Devices			
Environment Controls			
Traffic			
Safety by Design			
Safety During Works			
Safety of users/maintainers when works completed			
Waste / Recycling			
Access			
Appearance Factors			
Storm water Controls			



Financial Information											
What is the estimated cost of the works?											
Who will be responsible for managing these costs? How will these costs be funded? <i>(separately indicate all sources of funding including exact details funding body)</i>	<i>E.g. User, Grant, Other</i>										
If Grant funding to be used, who is responsible for the application?											
Operating Costs											
What is the anticipated ongoing operating costs:											
	<table border="1"> <tr> <td>electricity</td> <td>\$</td> </tr> <tr> <td>water</td> <td>\$</td> </tr> <tr> <td>cleaning</td> <td>\$</td> </tr> <tr> <td>telephone</td> <td>\$</td> </tr> <tr> <td>Other <i>(please state)</i></td> <td>\$</td> </tr> </table>	electricity	\$	water	\$	cleaning	\$	telephone	\$	Other <i>(please state)</i>	\$
electricity	\$										
water	\$										
cleaning	\$										
telephone	\$										
Other <i>(please state)</i>	\$										
Total	\$										
Who will be responsible for managing the operating costs?											
How will these costs be funded?	<i>E.g. User, Grant, Other</i>										
Will the asset provide a financial return? <i>If Yes specify the proposed estimated annual amount.</i>	<i>E.g. Council, Users, Other</i>										
Maintenance Costs											
Who will be responsible for managing the maintenance of the asset?	<i>E.g. Council, Users, Other</i>										



How will these costs be funded?	<i>E.g. User, Grant, Other</i>
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Lease or License Issues	
Is the asset/site currently covered by a lease/licence? <i>If No, a lease, license or other tenure agreement must be reached with Council prior to consent being granted</i>	Yes / No Lease Agreement:.....
If so, are the works allowable under your lease/licence with Council?	Yes / No
If Yes, the works may necessitate an amendment to the existing lease/licence or a new lease/licence to be negotiated.	

Construction/Installation:	
Who will be responsible for undertaking the works? <i>Please note that any contractor undertaking work on Council land will require current public liability insurance.</i>	
How long are the works expected to take?	



Applicant	
<p>By signing this form the applicant:</p> <ul style="list-style-type: none"> • Acknowledges that Council will not be liable for any costs incurred during the course of this project as a result of the issue of Owner's Consent. Any Council financial contribution must be agreed to in a separate agreement. • Acknowledges that if provided, Owner's consent is valid for 12 months from the date of issue. • Confirms that the details in this application are correct and in signing this form agrees to all related terms and conditions • Signatory is authorised to request consent on behalf of the applying organisation 	
Name	
Position	
Signature:	
Date:	

Review – Council Use only	
Does the proposal comply with the Plan of Management of the public reserve?	Yes/No
Does the proposal comply with the Local Environmental Plan?	Yes/No
Does the proposal pose a risk to public safety?	Yes/No
Progress to internal stakeholder review	Yes/No